



Town of Mineral
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Pam Harlowe, Mayor
Bernice Wilson-Kube, Vice-Mayor
Tom Runnett
Michael Warlick
Roy Payne
Roy McGeHee
William Thomas
Salvatore Luciano, Town Manager
Ti-Lea Downing, Treasurer/Clerk
Jack Maus, Town Attorney

Town Council meets for its regular session on the second Monday of each month at 7:00 p.m. Persons wishing to be heard or having an item to be placed on the agenda should make their request to the Clerk of Council by the final Monday of the month preceding the meeting.

Town of Mineral Council Meeting
January 13, 2014
7:00pm

PRESENT: Mayor Pam Harlowe; Vice-Mayor Bernice Wilson-Kube; Council Member Roy McGeHee, Roy Payne and William Thomas

ABSENT: Council Member Tom Runnett and Michael Warlick.

STAFF: Town Manager Sal Luciano; Assistant Town Clerk, Nancy Wilk; Town Attorney Jack Maus.

PUBLIC: Paul Snyder, Louisa County Building Inspector; Andrew Woolfolk, The Central Virginian

Mayor Pam Harlowe called the meeting to order at 7:00 p.m. and gave the invocation.

PUBLIC COMMENTS: NONE

Motion to Approve the Agenda as written. *William Thomas made the motion to approve the Agenda as written; Roy McGehee seconded the motion. Vote was 4/0 with none voting in the negative.*

Louisa County Building Inspector Paul Snyder addressed Council in regards to his meeting with Sal Luciano last week pertaining to the Virginia State Storm Water Management Requirements Program. Basically, town's within the State are now required to adopt an ordinance that is in compliance with the State, get it approved through DEQ and enforce it themselves or towns can have their County do this for them. The Town of Louisa is allowing the County of Louisa to create their ordinance, seek approval through DEQ and enforce the ordinance. He inquired if the Town of Mineral would like to follow suit and explained all that would be required is a memorandum of understanding between the Town of Mineral and the County of Louisa if Council was in agreement to do so. This

would not take away from the council's authority with any new developments in the town and any approval of development in the Town of Mineral would still be done through the Town of Mineral office. ***Roy Payne made the motion to allow Louisa County to create the ordinance to the State of Virginia and enforce it through Louisa County; William Thomas seconded the motion. Vote was 4/0 with none voting in the negative***

Approval of December Council Meeting Minutes. Roy Payne made the motion to approve the December Council Meeting Minutes; Roy McGehee seconded the motion. Vote was 4/0 with none voting in the negative

Approval of January Bills to be paid. Bernice Wilson-Kube made the motion to approve the January Bills to be paid; William Thomas seconded the motion. Roll call was taken.

Roy Payne/ YES

Roy McGehee/YES

Bernice Wilson-Kube/YES

William Thomas/YES

Vote was 4/0 with none voting in the negative.

Town Manager's Report: The water tank was low due to the booster pump that did not automatically kick on; so we manually operated that pump. A technician is scheduled to come out Wednesday to look into the problem with the telemetry system. Will Cockrell has scheduled a meeting with Sal regarding the 5 year Comprehensive Plan which is coming up for review soon. Lastly, representatives from Aflac came in and met with Sal and informed him that \$410.00 was saved by participating in the pre-tax payroll deductions.

Town Attorney's Report: Jack Maus submitted a written report to council members. In regards to the Old Mineral Elementary School inspections, Mr. Maus inquired if his presence was necessary since there is now a Town Manager. Mayor Harlowe stated Sal Luciano and a council member will now conduct the monthly inspections.

Standing Committee Reports:

Beautification/Anti-Litter Committee: Bernice Wilson-Kube reported that before November, 2014 she would like to get bids on putting wreathes up before the Thanksgiving Holiday and taking them down after the New Year. A local company with a bucket truck is needed to do this project and they need to give us a set hourly rate. Roy McGeHee suggested we contact Dominion Virginia Power to see if they would be willing to do some community service for the Town of Mineral by doing this project. Also, a bid was received from Mr. Harris for making ten (10) additional wreath brackets at \$25.00 each totaling \$250.00. ***Bernice Wilson-Kube made the motion to have Mr. Harris make 10 additional wreath brackets at \$25.00 each totaling \$250.00; William Thomas seconded the motion. Mayor called for roll call.***

Roy Payne/YES

Roy McGehee/YES

Bernice Wilson-Kube/YES

William Thomas/YES

Vote was 4/0 with none voting in the negative.

Budget & Finance Committee: William Thomas reported he had nothing at this time.

Building Committee: Bernice Wilson-Kube reported on the quote for the floor registers that are needed for the Old Town Office which is \$132.00. At this point the glass man has applied all the putty down and it requires a certain amount of time to dry, so we are now on to the floors and the paint man. Mayor Harlowe asked if this was still within the project budget and William Thomas said yes, but the project needs to be completed soon so a renter can be obtained. *William Thomas made a motion to approve the invoice for \$132.00 for the floor registers for the Old Town Office; Roy Payne seconded the motion. Mayor called for roll call.*

Roy Payne/YES

Roy McGehee/NO

Bernice Wilson-Kube/YES

William Thomas/YES

Vote was 3/1 with Roy McGehee voting in the negative.

Cemetery Committee: Roy Payne reported he had nothing at this time and is waiting for Spring.

Economic Development Committee: Bernice Wilson-Kube reported that there was nothing at this time. William Thomas questioned if there was work progressing down at the Family Dollar Store site. Mayor Harlowe stated that the silt fencing was put in place first. Primax, the general contractor out of North Carolina, will begin the other work weather permitting. She also stated that Primax hired Krahenbill Chisolm, Inc. as the subcontractor to do all the dirt work and Harlowe Land Management subcontracts all of K & C's erosion control everywhere. She did not have anything to do with this and if there are any questions regarding this, they need to be addressed to Primax in North Carolina. Sal Luciano stated that the construction entrance was now going to be coming off of 5th Street instead of St. Mary's. Also, there was a question as to whether we had a sign permit and Sal reviewed our codes and they have met all our requirements.

Personnel Committee: William Thomas reported he had nothing at this time.

Police & Legal Matters Committee: Roy McGehee reported he had nothing at this time.

Streets Committee: None

Walton Park Committee: Sal Luciano reported to Bernice Wilson-Kube that Louisa County Parks & Rec submitted their dates that they would like to use the park and he will provide these dates to the committee.

Water & Sewer Committee: Roy Payne reported that the sewer project is progressing right along and he was impressed with the maps and pictures of the lines that Tri-State has provided thus far. Tri-State submitted an amount for the project and once the amount has been approved, they can start immediately. William Thomas reported that the

Finance Committee has no problem starting up to the \$300,000 that was approved for this project. Roy Payne stated that this project needs to be started immediately and be taken through to its completion even if that meant adding additional funds to do so, as this project will pay for itself in the long run. Sal Luciano reported that once Tri-State moves their equipment in and they start, he does not want the completion to be held up because the \$300,000 is depleted and they would have to wait until additional funds were approved to complete the project. ***William Thomas made a motion to not exceed \$400,000 to complete this project; Roy Payne seconded the motion. Mayor called for roll call.***

Roy Payne/YES

Roy McGeHee/YES

Bernice Wilson-Kube/YES

William Thomas/YES

Vote was 4/0 with none voting in the negative.

OLD BUSINESS: Mayor Harlowe reported that as soon as it is dry enough, the old school building needed to be moved.

NEW BUSINESS: Sal Luciano presented a report on cost comparison of the maintenance men's uniforms from Cintas vs. purchasing uniforms which would include two (2) types of pants, shirts, hooded sweatshirts, winter jackets, beanie caps and baseball hats. His report showed that it would be cost effective to purchase our own uniforms and have them embroidered with the "TOWN of MINERAL" logo on the front and back, very simple lettering. He stated that this gives the maintenance men a professional look and have some type of identification that they are employed by the Town of Mineral. The savings of purchasing our own uniforms would allow the budget to have some extra funds available to purchase needed safety equipment for the maintenance men as well, such as steel toed boots, new vests, safety glasses, gloves, etc. ***Roy Payne made a motion to approve the purchase of uniforms for the maintenance men; William Thomas seconded the motion. Mayor called for roll call.***

Roy Payne/YES

Roy McGeHee/YES

Bernice Wilson-Kube/YES

William Thomas/YES

Vote was 4/0 with none voting in the negative.

Bernice Wilson-Kube inquired on the progress of the plumbing at the new maintenance shop. Sal Luciano reported that Mr. Staudinger met with him out there and it's more complicated than he thought. According to Mr. Staudinger, easements need to be located for right of ways which require surveying. William Thomas suggested that we obtain two (2) written quotes for this project. Sal will continue to work on this project and will report back to Council as it progresses.

Roy Payne made a motion to adjourn the meeting at 7:55 p.m.; Roy McGeHee seconded the motion. Vote was 4/0 with none voting in the negative. Meeting was adjourned.