



Town of Mineral
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Pam Harlowe, Mayor
Michael Warlick, Vice-Mayor
Tom Runnett
Bernice Wilson-Kube
Doswell Pierce
Roy McGehee
William Thomas
Salvatore Luciano, Town Manager
Ti-Lea Downing, Treasurer/Clerk
Jack Maus, Town Attorney

Town Council meets for its regular session on the second Monday of each month at 7:00 p.m. Persons wishing to be heard or having an item to be placed on the agenda should make their request to the Clerk of Council by the final Monday of the month preceding the meeting.

Town of Mineral Council Meeting
August 11, 2014
7:00pm

COUNCIL MEMBERS:

Pam Harlowe, Mayor; Michael Warlick, Vice-Mayor; Doswell Pierce; Tom Runnett; Roy McGehee; Bernice Wilson-Kube and William Thomas

ABSENT:

Jack Maus, Town Attorney

STAFF MEMBERS:

Sal Luciano, Town Manager; Ti-Lea Downing, Town Clerk;

PUBLIC:

Andrew Woolfolk, The Central Virginian

Mayor Harlowe called the meeting to order at 7:00 p.m. and opened with a moment of silence.

PUBLIC COMMENTS: None

Mayor Harlowe asked if there were amendments and/or additions to the Agenda:

Doswell Pierce stated that under "New Business" he would like to add Planning Commission. ***Doswell Pierce made a motion to approve the Agenda as amended; Tom Runnett seconded the motion. Motion passed 6/0 with none voting in the negative.***

Mayor Harlowe stated that Peter Ferrell contacted her and he would like to attend next month's Council Meeting to discuss Medicare.

Approval of the July 14, 2014 Minutes: Tom Runnett made a motion to approve the July 14, 2014 Minutes; Roy McGehee seconded the motion. Motion passed 5/1 with Bernice Wilson-Kube abstaining due to her absence from the meeting.

Approval of August Bills to Be Paid: Tom Runnett made the motion to approve the August Bills to Be Paid; William Thomas seconded the motion. Roll call was taken.

Doswell Pierce/ YES

Tom Runnett/ YES

Roy McGehee/ YES

William Thomas/ YES

Michael Warlick/YES

Bernice Wilson-Kube/YES

Motion passed 6/0 with none voting in the negative.

Town Manager's Report: Sal Luciano submitted a written report to Council. Michael Warlick questioned the situation with Mr. Morgan's trailers at the old school. Sal stated that the gentleman who provided Mr. Morgan with the trailers; either himself or someone that works for him, moves them to his property located in Powhatan. Mr. Morgan had paid this gentleman up front for the trailers and storage of these trailers. There are two (2) trailers at the old school that are completely full and Mr. Morgan told Sal at the last inspection that the gentleman keeps telling him he will be there to pick up the trailers but he never shows. Sal Luciano called the man who was apologetic, explained that his truck broke down and he would be there by the end of the week to pick them up; this did not happen. At the next month's inspection, the trailers were still there and Mr. Morgan stated again that he had contacted the man to come pick up the trailers but he never showed. Again the gentleman was called by Sal Luciano and he stated he would be there by the middle of the week, which the date of the inspection was July 21, 2014, and to this date the trailers are still there. Mr. Morgan does not have any other choice in this situation as he had paid the man upfront for the removal and storage of these trailers and he does not want to hire someone else. Sal felt that Mr. Morgan is doing the best that he can do in this situation as his hands are tied. Mr. Morgan relayed to Sal that he had some repairs to the roof that he would like to complete and then he would entertain meeting interested parties in purchasing this property.

The fields at Spring Grove Cemetery were being bush hogged today and the plan for the maintenance men is to stay on a schedule to maintain these fields.

The cement step project at the Old Town Office would be completed by Jesus Lopez. Sal spoke with Mr. Lopez and he stated that he had some concrete work to do at Sabor A

Mexico first and he will then get with Chuck Taylor to complete the project. William Thomas asked if Mr. Lopez was opening a bakery on the corner by Mineral Shakes and Sal Luciano stated yes, they would be selling baked goods along with spices and a few other things. Tom Runnett questioned if he got prices on repairing Main Street Plumbing's front parking area. Sal Luciano stated not yet as he and the maintenance men just fixed their water meter last week, but he would be getting prices very soon.

Town Attorney's Report: No written report submitted by Mr. Maus.

Standing Committee Reports:

Beautification/Anti-Litter Committee: William Thomas had no report.

Budget & Finance Committee: William Thomas reported that there would be a recommendation from the Cemetery Committee that would be relevant to the Budget & Finance Committee. Doswell Pierce stated that with the way the finances are now, it is the recommendation that the Cemetery change the perpetual care amount from thirty percent (30%) to ten percent (10%) as of August 12, 2014. ***Doswell Pierce made a motion to change the perpetual care amount from thirty percent (30%) to ten (10%) as of August 12, 2014; William Thomas seconded the motion. Roll call was taken.***

Doswell Pierce/YES

Tom Runnett/YES

Roy McGehee/YES

William Thomas/YES

Michael Warlick/YES

Bernice Wilson-Kube/YES

Motion passed 6/0 with none voting in the negative.

Building Committee: Michael Warlick reported the stoop by the Bilco door would be completed soon and an electrician replaced the switch at the bottom of the basement steps. Michael Warlick asked Sal Luciano if he knew where the new paint was stored for touch up purposes because children are putting footprints on the walls. Sal Luciano stated that the old paint was separated from the new paint and should be in the vault upstairs; he would check on this.

Cemetery Committee: Tom Runnett had no report.

Economic Development Committee: Bernice Wilson-Kube had no report.

Personnel Committee: Tom Runnett had no report.

Police & Legal Matters Committee: Roy McGehee had no report.

Streets Committee: Michael Warlick handed out a list of items that needed attention. Most of these repairs are from water leak repairs. In front of the Old Town Office and across the street from the traffic light, between the VFW and Sabor A Mexico, all the sand and gravel from the railroad crossing is being washed down there. He would check with VDOT to see if they can get this cleaned up since it's coming from the railroad crossing.

Sal Luciano stated that the work on the railroad crossing is out for bid so depending on how quick the bid packets are received will depend on when the project would be started. He also stated the time frame requirement in the bid packet was to be completed by September 30, 2014.

Sal Luciano stated that in speaking with Joel DeNunzio of VDOT, the quarter of a mile in Mineral is not on their six (6) year plan, it's Louisa County and he would have to get with the County to verify if they would be willing to allocate some of their money towards the Town of Mineral to complete this quarter of a mile. Even though the Town of Mineral is serviced by the plan, we are not allocated a portion of that money. Mr. DeNunzio stated that he would research this and get back with Sal, but to date he has not furnished any further information.

Thomas Jefferson Planning District is working with VDOT in researching cross walks that we had been looking at over the past several years. Sal Luciano submitted a list with the areas of crossing from Luck Field to the Farmer's Market; the four way intersection at the traffic light crossing from Mineral Shakes to Sabor A Mexico to the VFW to the Exxon Station and back across to Mineral Shakes and crossing from the Family Dollar Store over to Miller's Market. They are in negotiations to verify the use of their monies to help the Town with these crosswalks.

Walton Park: Roy McGehee stated that his report would be discussed under New Business.

Water & Sewer Committee: Tom Runnett reported that on the sewer side we are balanced, but in tracking down this water, there is approximately 200,000 gallons per month that is unaccounted for that is being produced and bought; just not sure where it is all going.

OLD BUSINESS:

Update on the Railroad Crossing: Sal Luciano reported that he gave the update under the Streets Committee, but again the project is to be completed by September 30, 2014.

Trees on 5th Street and Mineral Avenue: The tress had been trimmed. Tom Runnett stated that there was some positive feedback on Facebook and requested the consensus of the Council Members as to what they would like to do. There are a few trees along Mineral Avenue that are dead, they should be removed and new trees planted in October. There are three (3) trees that are dead and need to be removed; cut them down now and then remove the stumps when new ones are ready to be planted in October. Tom Runnett recommended that the dead trees be taken down now and new trees be planted in October and it be paid out of the Beautification Fund. Doswell Pierce stated that the VFW definitely would like to have the trees in front of their building removed because they block their sign and their window displays. ***William Thomas made a motion to remove the dead trees Mineral Avenue and replace them in October; Tom Runnett seconded the motion. Roll call was taken.***

Doswell Pierce/YES

Tom Runnett/YES

Roy McGeHee/YES

William Thomas/YES

Michael Warlick/YES

Bernice Wilson-Kube/YES

Motion padded 6/0 with none voting in the negative.

William Thomas made the motion to remove the first three (3) trees at 5th Street on Mineral Avenue for safety purposes; Doswell Pierce seconded the motion.

Tom Runnett made a recommendation that Council table the removal of the first three (3) trees at 5th Street on Mineral Avenue for sixty (60) days; have the maintenance men do additional trimming and then reevaluate the situation.

William Thomas withdrew his motion.

Polling location: Mayor Harlowe stated that the polling location needed to be moved from the Mineral Fire Department to another location. The Electoral Board evaluated the Town Municipal Building and determined it would be a suitable location. ***Tom Runnett made a motion to use the Town Municipal Building as the polling location; William Thomas seconded the motion. Roll call was taken.***

Doswell Pierce/YES

Tom Runnett/YES

Roy McGehee/YES

William Thomas/YES

Michael Warlick/YES

Bernice Wilson-Kube/YES

Motion passed 6/0 with none voting in the negative.

Planning Commission: Doswell Pierce brought to the attention of Council that in last month's minutes it stated that Tom Runnett volunteered to remain on the Planning Commission. The minutes were to read that he would remain the representative for Council on the Town's Planning Commission and be the Town of Mineral's Representative on the Louisa County Planning Commission. Bernice Wilson-Kube stated that at Council's first meeting of the new fiscal year, they needed to appoint the same members to the Town of Mineral's Planning Commission with the addition of Ed Jarvis. The members of the Planning Commission need to be contacted to make certain that they would like to remain on the Planning Commission for the next four (4) years.

Doswell Pierce made a motion to reappoint the same members of the Planning Commission if they want to accept the reappointment with the addition of Ed Jarvis; Tom Runnett seconded the motion. Motion passed 6/0 with none voting in the negative.

Mayor Harlowe stated that she would appoint Tom Runnett as the Town of Mineral's Representative for the Louisa County Planning Commission.

Medicare Discussion: Peter Ferrell notified Mayor Harlowe that he would like to meet with Council at the next meeting to discuss any issues with Medicare. This will take approximately 15 minutes.

NEW BUSINESS:

Re-Discover Mineral Publication in The Central Virginian: Sal Luciano stated that there was a Tab in the binders with all the appropriate information. There is a fee for advertising in this publication. Mayor Harlowe recommended advertising the DMV Select Office. **Bernice Wilson-Kube made a motion to take a half page add and that the Economic Development Committee contact Tommy Nelson of The Central Virginian to discuss the content of this insert; William Thomas seconded the motion. Roll call was taken.**

Doswell Pierce/YES

Tom Runnett/NO

Roy McGehee/NO

William Thomas/YES

Michael Warlick/YES

Bernice Wilson-Kube/YES

Motion passed 4/2 with Tom Runnett and Roy McGehee voting in the negative.

Adopt a Resolution to Set Personal Property Tax Relief – 46.23%: Tom Runnett a motion to Adopt a Resolution to Set Personal Property Tax Relief – 46.23%; Doswell Pierce seconded the motion. Roll call was taken.

Doswell Pierce/YES

Tom Runnett/YES

Roy McGehee/YES

William Thomas/YES

Michael Warlick/YES

Bernice Wilson-Kube/YES

Motion passed 6/0 with none voting in the negative.

Bluegrass Festival for 2015: Roy McGehee reported that as of 2015 the Mineral Fire Department will no longer co-sponsor the Mineral Bluegrass Festival. Mr. McGehee would like to see the Bluegrass Festival remain a tradition in Mineral. The promoter is requesting that the fee to use Walton Park be waived and he would still pay for the electricity and water usage. William Thomas questioned the cost of the electricity and water during this event. Sal Luciano stated that the electric was \$573.92 and water was \$40.00 for this past July's festival. Doswell Pierce stated that the fire department is in negotiations with the promoter in using the field for parking, which the fire department owns and they are trying to get ten percent (10%) of the fees for water/sewer hook-ups from campers. Bernice Wilson-Kube suggested that the Economic Development Committee meet with the promoter and come back to Council. **Tom Runnett made a motion to table this discussion of the 2015 Bluegrass Festival for thirty (30) days and have the Economic Development Committee meet with the promoter and a representative of the Mineral Fire Department; William Thomas seconded the motion. Roll call was taken.**

Doswell Pierce/YES

Tom Runnett/YES

Roy McGeHee/NO

William Thomas/YES

Michael Warlick/YES

Bernice Wilson-Kube/YES

Motion passed 5/1 with Roy McGeHee voting in the negative.

Tom Runnett made a motion to table the discussion of the possible sale of real estate for thirty (30) days; Michael Warlick seconded the motion. Motion passed 6/0 with none voting in the negative.

Bernice Wilson-Kube made a motion to adjourn the meeting; Roy McGeHee seconded the motion. Motion passed 6/0 with none voting in the negative. Meeting adjourned.

Pamela Harlowe, Mayor

Ti-Lea Downing, Clerk