



Town of Mineral
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Pam Harlowe, Mayor
Michael Warlick, Vice-Mayor
Tom Runnett
Bernice Wilson-Kube
Doswell Pierce
Roy McGehee
William Thomas
Salvatore Luciano, Town Manager
Ti-Lea Downing, Treasurer/Clerk
Jack Maus, Town Attorney

Town Council meets for its regular session on the second Monday of each month at 7:00 p.m. Persons wishing to be heard or having an item to be placed on the agenda should make their request to the Clerk of Council by the final Monday of the month preceding the meeting.

Town of Mineral Council Meeting
September 8, 2014
7:00pm

COUNCIL MEMBERS:

Pam Harlowe, Mayor; Michael Warlick, Vice-Mayor; Doswell Pierce; Tom Runnett; Roy McGehee; Bernice Wilson-Kube and William Thomas

ABSENT:

Sal Luciano, Town Manager

STAFF MEMBERS:

Ti-Lea Downing, Town Clerk; Jack Maus, Town Attorney

PUBLIC:

Andrew Woolfolk, The Central Virginian

Mayor Harlowe called the meeting to order at 7:00 p.m. and gave the invocation.

PUBLIC COMMENTS: William Thomas made a public comment regarding a letter that he had written in July, 2014 to Delegate Peter Ferrell expressing his concerns on the issues of Medicaid to eligible persons in Virginia. He stated that he wrote this letter as an individual and not as a member of the Mineral Town Council.

Mayor Harlowe stated that Mr. Ferrell was to attend tonight's meeting, but had a conflicting schedule; however, he would like to attend the October meeting.

Mayor Harlowe asked if there were amendments and/or additions to the Agenda:

Ti-Lea Downing stated that there were a few items that needed to be removed from the agenda. The first to remove was Tab J: Bid for Paving in Front of Main Street Plumbing

& Corner of 4th Street due to only receiving one (1) bid and the Water Service Agreement due to the County Attorney not being able to complete the revised draft prior to the meeting. Doswell Pierce requested that VFW be added under New Business. ***William Thomas made a motion to approve the Agenda as amended; Tom Runnett seconded the motion. Motion passed 6/0 with none voting in the negative.***

Approval of the August 11, 2014 Minutes: ***Tom Runnett made a motion to approve the August 11, 2014 Minutes; William Thomas seconded the motion. Motion passed 6/0 with none voting in the negative.***

Approval of September Bills to Be Paid: ***Tom Runnett made a motion to approve the September Bills to Be Paid; William Thomas seconded the motion. Roll call was taken.***

Doswell Pierce/ YES

Tom Runnett/ YES

Roy McGehee/ YES

William Thomas/ YES

Michael Warlick/YES

Bernice Wilson-Kube/YES

Motion passed 6/0 with none voting in the negative.

Town Manager's Report: Ti-Lea Downing stated that there were a few items that needed to be added to the Manager's written report. The leak in front of Mineral Auto Parts was repaired today and the bid for the railroad repairs had been awarded to Crane Masters. This project will not be completed by the end of September, 2014 but should be completed this Fall. The cross pipe under St. Mary's behind the Family Dollar is failing and VDOT has agreed to replace it while the road is closed for the construction of the Family Dollar.

Michael Warlick stated that coming out of 5th Street, looking down Mineral Avenue toward the Town Office; it is difficult to see with the two (2) big oak trees. Doswell Pierce stated that he understood VDOT could trim any tree(s) and or limb(s) hanging over their right of way. Mayor Harlowe requested that Ti-Lea make a note regarding this for the Town Manager.

Town Attorney's Report: Mr. Maus stated that it was a very light month. He worked with the Town Manager and the County Attorney on the water agreement contract and he redid the Board of Zoning Appeals.

Standing Committee Reports:

Beautification/Anti-Litter Committee: William Thomas had no report. Mayor Harlowe stated that she received a call from the Historic Foundation to inquire if we would be interested in moving the date of the tree lighting ceremony to the last weekend in November. Tom Runnett requested that the Nativity Scene be put out the week of Thanksgiving. Michael Warlick asked if the plan was to add more wreaths every year and William Thomas stated that it would be kept at the same amount as last year for budget purposes. Bernice Wilson-Kube stated that there were twelve (12) forms made this past summer and all that needed to be completed was the electrical boxes installed on the street light poles and the wreaths purchased for the forms.

Budget & Finance Committee: William Thomas reported that the committee met and they are working on several items. One item of importance that everyone needed to recognize was that the reserved monies had been depleted. Therefore, there is nothing to fall back on and that has implications to the operational budget. We need to be as frugal as we can, be cautious of all expenditures, in order to replenish our reserve fund.

Doswell Pierce presented a concept for Council's review:

Once Council approved the budget and appropriated the funds; the Town Manager would have the authority to allocate monies from one line item to another up to a certain dollar amount without Council's approval. If one line item is short and another line item has a surplus, the Town Manager can move funds around, but he must inform the Budget & Finance Committee as to what he did. The Budget & Finance Committee can approve moving a larger amount from one line item to another and then at a certain amount Council's approval would be needed. Any monies that are added to the budget must be approved by Council.

This proposal was given tonight so that Council Members had a chance to look it over and if there are any questions, concerns or comments they could bring them to the attention of the Budget & Finance Committee before voting on this at next month's meeting.

Building Committee: Michael Warlick reported the stoop by the Bilco door would be completed soon. Also, the renter of the Old Town Hall had lots of ideas that he would be presenting to Council at a later date.

Cemetery Committee: Tom Runnett had no report, but stated that the Town of Louisa may be coming down in the next few weeks to look at the rear discharge mower. Roy McGehee asked if Council was ever going to clean up the old cemetery. Mayor Harlowe stated that once things slowed down a date could be set for this project.

Economic Development Committee: Bernice Wilson-Kube had no report. Mayor Harlowe stated that the Family Dollar was beginning to look like an actual store and grand opening would be mid-October, 2014.

Personnel Committee: Tom Runnett had no report.

Police & Legal Matters Committee: Roy McGeHee had no report.

Streets Committee: Michael Warlick stated that since the leak was repaired in front of Mineral Auto Parts it would have to settle a few weeks before it could be patched. The leak was three (3) pinholes in a plastic pipe which was repaired with a pipe wrap.

Walton Park: Tom Runnett stated that the Fall Harvest Festival was approaching soon. The County would maintain the portable toilets until the end of October and then they would be removed for the winter months. Bernice Wilson- Kube stated that the application was filed for the 2015 Bluegrass Festival.

Water & Sewer Committee: Tom Runnett reported that the County Attorney was given all the appropriate information pertaining to the Town's water & sewer system and Sal Luciano had been in contact with him. Mayor Harlowe asked if the waste water numbers looked good and Tom Runnett stated that we were on budget, we were balanced.

OLD BUSINESS:

2015 Bluegrass Festival Update: Bernice Wilson-Kube reported that a meeting took place with Mr. Shifflett, Edwin Keller and the Walton Park Committee. Roy McGeHee stated that Mr. Shifflett was satisfied with the results from the meeting. The Town of Mineral will charge \$150/day usage fee.

NEW BUSINESS:

Change in Planning Commission Members: Mayor Harlowe asked Mr. Maus if the Judge had approved the Board of Zoning Appeals member and he stated that he had not. He went back to the Judge a second time; reason being that the Judge wanted to know when Ed Jarvis's effective date to the Planning Commission was so it could be put in the ordinance of the Board of Zoning Appeals. Tom Runnett stated Mr. Tony Williams was another appointment to the Planning Commission along with Karen Jarvis; Albert Gutekenst had resigned his position due to health reasons and Jimmy Dodd wanted to come off as well, leaving one (1) vacancy. ***Tom Runnett made a motion to appoint Tony Williams to the Town of Mineral Planning Commission; Doswell Pierce seconded the motion. Motion passed 6/0 with none voting in the negative.***

Doswell Pierce stated that the comprehensive plan had been with the Planning Commission for seven (7) months and there had not been any action taken. The Town of Mineral does not have a comprehensive plan now and his recommendation to Council was to readopt the existing comprehensive plan until a new plan could be validated so we have something to use now if need be. Also, Council needed to give the Planning Commission a date when they wanted the new comprehensive plan back for Council approval. ***Doswell Pierce made a motion to readopt the existing comprehensive plan until the Planning Commission presented and Council approved a new comprehensive plan; Tom Runnett seconded the motion. Roll call was taken.***

Doswell Pierce/YES

Tom Runnett/YES

Roy McGehee/YES

William Thomas/YES

Michael Warlick/YES

Bernice Wilson-Kube/YES

Motion passed 6/0 with none voting in the negative.

Request for Donations to the Louisa County Crime Solvers: Council decided to not make any donations.

CVA Link Broadband Proposal: Bernice Wilson-Kube stated that Council needed a presentation from CVA Link regarding this issue. ***Tom Runnett made a motion to table this issue for thirty (30) days and have a CVA Link representative attend a Council meeting to address any questions and/or concerns; Bernice Wilson-Kube seconded the motion. Roll call taken.***

Doswell Pierce/YES

Tom Runnett/YES

Roy McGehee/YES

William Thomas/YES

Michael Warlick/YES

Bernice Wilson-Kube/YES

Motion passed 6/0 with none voting in the negative.

Ordinance for Polling Location: Mr. Maus stated that back in June, 2014 Council voted to change the polling location from the Mineral Fire Department to the Mineral Baptist Church. It is his understanding that now Council wanted to change the location from the Mineral Baptist Church to the Town of Mineral Municipal Building which he had presented an ordinance for Council's consideration to this effect. ***William Thomas***

made a motion to change the polling location from the Mineral Baptist Church to the Town of Mineral Municipal Building; Tom Runnett seconded the motion.

Doswell Pierce/YES

Tom Runnett/YES

Roy McGehee/YES

William Thomas/YES

Michael Warlick/YES

Bernice Wilson-Kube/YES

Motion passed 6/0 with none voting in the negative.

VFW: Doswell Pierce stated that the VFW had a request of the Town Council to permit them to have a chair placed over in the corner in front of the three (3) flags in the Council chambers and place a POW/MIA slip cover over the chair. There is no cost or ceremony to do this. Mayor Harlowe questioned if the members of the VFW would like to have the chair placed in the lobby so it would be publically recognized and then brought into the chambers for council meetings. Tom Runnett questioned if it would be possible to have a POW/MIA flag to be flown below the U.S. flag outside of the building. Doswell Pierce stated that he would check with the VFW members regarding these requests. ***Tom Runnett made a motion to permit the VFW members to place a POW/MIA slip cover over a chair to promote awareness; William Thomas seconded the motion. Motion passed 6/0 with none voting in the negative.***

William Thomas made a motion to adjourn the meeting; Roy McGehee seconded the motion. Motion passed 6/0 with none voting in the negative. Meeting adjourned.