



Town of Mineral
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Pam Harlowe, Mayor
Michael Warlick, Vice-Mayor
Tom Runnett
Bernice Wilson-Kube
Doswell Pierce
Roy McGehee
William Thomas
Salvatore Luciano, Town Manager
Ti-Lea Downing, Treasurer/Clerk
Jack Maus, Town Attorney

Town Council meets for its regular session on the second Monday of each month at 7:00 p.m. Persons wishing to be heard or having an item to be placed on the agenda should make their request to the Clerk of Council by the final Monday of the month preceding the meeting.

Town of Mineral Council Meeting
October 13, 2015
7:00pm

COUNCIL MEMBERS:

Pam Harlowe, Mayor; Michael Warlick, Vice-Mayor; Doswell Pierce; Tom Runnett; William Thomas; Bernice Wilson-Kube and Roy McGehee

STAFF MEMBERS:

Sal Luciano, Town Manager; Ti-Lea Downing, Town Clerk; Jack Maus, Town Attorney

PUBLIC:

Tony Henshaw and Matthew Massie, The Central Virginian;

Mayor Harlowe called the meeting to order at 7:00 p.m. and gave the invocation.

Public Comments: Tony Henshaw came before the Council in reference to the Yard sale Man at Miller's Market; he's concerned about the cedar trees being used as a public restroom and disturbing his privacy. Mr. Luciano stated that he discussed this with the owner of Miller's Market. Mr. Luciano said he had confronted the Yard sale Man about the trees and property lines, which he denied to using. Mr. Henshaw also expressed his concern for the Rules and Regulation signs for Walton Park.

Mayor Harlowe asked if there were amendments and/or additions to the Agenda:

Tom Runnett added Miller's Market yard sale under New Business. Sal Luciano added crosswalks at Louisa Ave under Old Business. William Thomas added Loitering at the Motel and the alleyway behind the Church of Incarnation under New Business. **Tom**

Runnett made a motion to approve the Agenda as amended; Michael Warlick seconded the motion. Motion passed 4/0 with none voting in the negative.

Approval of the August 11, 2015 Council Meeting Minutes: William Thomas made a motion to approve the September 14, 2015 Minutes as written; Tom Runnett seconded the motion. Motion passed 4/2 with Roy McGehee and Bernice Wilson-Kube abstained.

Approval of September Bills to Be Paid: Tom Runnett made a motion to approve the September Bills to Be Paid; William Thomas seconded the motion. Roll call was taken.

Motion passed 6/0 with none voting in the negative.

Town Manager's Report: In addition to the written report; the sidewalk in front of 421 Mineral Ave will be closed on 10/14/2015 and extended for a few days, due to Mr. Duke adding an entrance to his driveway for a garage. Michael Warlick questioned the County Waste Water bill; Mr. Luciano said that he received an email from Pam regarding the figuring of this bill. It was noted that they computed the bill based on the use of hours advanced, and calculated based on the pump rate while the pumps are running. The meter has been repaired. Doswell Pierce asked if we've received a certificate of insurance from Mr. Dunivan; Mr. Luciano acknowledged that we received a certificate of insurance last week.

Town Attorney's Report: Mr. Maus submitted a written report to Council and had no additions to the report.

Standing Committee Reports: No Report.

Beautification/Anti-Litter Committee: William Thomas noticed the Town Manager put in some flowers. Mr. Thomas suggested more things be done towards beautification. Mr. Luciano informed that mums are placed next to the signs and tomorrow they'll go into the ground. He plans to put a flower bed around the sign (out front) where the two lights come around; mums and pumpkins are also placed there. Mr. Luciano said that he plans to re-mulch everything in town next week with black mulch to hopefully last through the winter.

Budget & Finance Committee: William Thomas stated that he would like a report for the cost of surveys, plus the cost of expenditures of the receipt revenue from the trees at some point in the next month. Mr. Luciano stated that the revenue was \$9,782.00

that goes towards the Road Improvement Fund. The cost of the survey will be reported in the November's meeting.

Building Committee: Michael Warlick had no report.

Cemetery Committee: Tom Runnett was pleased with the guys work towards the cemetery. He said that with the holiday season approaching we need to send out notices again to have people remove their belongings, so we're able to clean. Woodlawn Cemetery has been put on hold after the rain; waiting for the volunteers to be called in. Mayor Harlowe asked if the chipper man was still coming; Tom Runnett stated that he had not yet talked to him but he would get in contact with him.

Economic Development Committee: No Report.

Personnel Committee: Address in a closed session.

Police & Legal Matters Committee: No report. Pam Harlowe mentioned the old school burning down created quite a bit of attention. Doswell Pierce mentioned the drug bust at the Motel.

Streets Committee: Michael Warlick stated that some roads needed addressing and patching. Installation of a street light at Piedmont and 7th street; if there was a pole and transformer the cost would be \$15.00, plus the monthly fees of electricity. It would cost a few thousand dollars if the pole and transformer needed to be installed. Doswell Pierce suggested the light pole be placed on the corner of 5th and Virginia Ave. Mr. Luciano said he would get a price from Virginia Power. Mr. Luciano mentioned that they wanted to put up a nicer street sign that goes up and down Mineral Avenue; with the stop sign included on it to eliminate multiple poles. The \$7,000.00 budgeted would cover those signs; VDOT didn't approve the signs being put on their poles; the signs have to be put on breakaway poles. He will continue to work on that project.

Michael Warlick made a motion to install a street light at Piedmont and 7th street. Tom Runnett seconded the motion. Roll call was taken.

Motion passed 6/0 with none voting in the negative.

Walton Park: Bernice Wilson-Kube agreed with Tom Runnett's idea to replace dead trees with 1 ½ inch trees throughout the park and not to exceed \$3,000.00. Tom Runnett also wanted to put in new flowering. This was tabled for the November's meeting; the quantity and price will be given at that meeting.

Bernice Wilson-Kube mentioned that Tom Runnett had talked to the school; for about \$3,000.00 the Technology Program would turn the old barn into a pavilion at the first of

the year. ***Bernice Wilson-Kube made a motion to contact the school about the project, send a check for \$3,000.00 and turn the old barn into a pavilion. Tom Runnett seconded the motion. Roll call was taken.***

Doswell Pierce/NO

Tom Runnett/YES

Roy McGehee/YES

William Thomas/YES

Michael Warlick/YES

Bernice Wilson-Kube/YES

Motion passed 6/1 with Doswell Pierce voting in the negative.

Bernice Wilson-Kube made a motion to put signs out that say "Park Closed at Dusk" this would be from the maintenance fund. The cost for two metal signs would be around \$80. Tom Runnett seconded the motion. Roll call was taken.

Motion passed 6/0 with none voting in the negative.

Bernice Wilson-Kube mentioned applying to the Virginia Department of Tourism for the Love Works at Walton Park. Once you create a sketch the department approves the application and will reimburse \$1500.00 for the signs. The Love Works signs will create an attraction towards the park for Tourists. Bernice Wilson-Kube will come back next month with some sort of sketch or send through email.

William Thomas made a motion for Bernice Wilson-Kube to complete an application and sketch for the Virginia Department of Tourism. Michael Warlick seconded the motion.

Motion passed 6/0 with none voting in the negative.

Tom Runnett mentioned that the Fall Festival is coming October 17, 2015 and the hours are from 9:00 a.m. to 2:00 p.m.

Water & Sewer Committee: Tom Runnett said we would find out the amount of water that was used on the fire. The maintenance men fixed two water leaks: one at Richmond Ave and one at Virginia and 3rd Street.

OLD BUSINESS:

Christmas Wreath Hook-up: Mr. Luciano went through and marked all of the post that currently had hook-ups in pink surveying tape; then went back through with green surveying tape and marked his suggestion of where they should be placed. If any adjustments needed to be made to let him know in the next week or so, because he's working on the permit through Virginia Power. Virginia Power has to look at each pole for approval. The first pole hook-up is on the Pendleton curve; currently only one; his idea was to remove that one and just have it start at Mr. Beasley's to remove the gap.

Mr. Leake on BZA: Mr. Maus stated that the paperwork to renew Mr. Leake on BZA is on the Judge's desk but all of the Judges' must sign off on it.

Estimate for Survey of Un-opened Roads: Bell's Survey sent us an estimate of the big map; it shows the West of the Railroad tracks, going back to the town limits, all of the un-opened roads, all the way down to West 3rd street is \$5200.00. Tom Runnett mentioned flagging the boundaries of the Spring Well Property the Old Dump Property. William Thomas expressed that he didn't want the land to be stripped to nothing. Tom Runnett said that the land would have to be stripped because later it would be replanted. Doswell Pierce also expressed his concern with leaving the Streets alone; he believes cutting 60 foot strips through the town would destroy it. Tom Runnett said that the Bell's Survey even suggested getting a grant for this project. Mr. Runnett suggested that, if agreed upon, we could not exceed \$3,000.00 on surveys.

Tom Runnett made a motion to survey of the Spring and Dump Property, not to exceed the limit of \$3,000.00 on surveys and the money is paid back to the Street Account.

Bernice Wilson-Kube seconded the motion. Roll call was taken.

Motion passed 6/0 with none voting in the negative.

Crosswalks: Mr. Luciano presented a rough design of what VDOT would approve; they would make two ramps one going down towards the Farmer's Market and one coming towards The Church of Incarnation. All of the crosswalks will be anti-slip, handicap accessible ramps. The Crosswalks would just be painted lines, reflectors and signage; it would also have to have a bump-out on Louisa Avenue and Lee Street to keep cars from parking to close to the crosswalk and to give pedestrians the ability to look both ways before crossing the street. As of right now, VDOT has agreed to move forward with the project. The project is currently pending while VDOT works on a local concrete contract. Other areas of interests for crosswalks were the 4-way intersection at the street light at 1st and Mineral Avenue- The expense for this would be huge- the issue is that foot traffic

is at minimum and it's very complicated because of the pole, lights and steps. The second would be crossing 5th Street going to Miller's Market and Family Dollar.

NEW BUSINESS:

Electronic Mapping Estimate: The planning Commission thought Electronic Maps would be beneficial that included Zoning Districts, opened and closed streets, utility locations and etc. Mr. Luciano said that he received a price estimate from Hunter Young- the Engineer who did the work for the Sewer Rehab. Mr. Young said he would charge an hourly rate \$90 that it should not exceed \$1,500.00 to create a map with layers on and off, as long as we could get GPS coordinate locations. The money would be taken out of the Street Improvement Fund.

William Thomas made the motion to spend \$1,500.00 on the Electronic Maps. Michael Warlick seconded the motion. Roll call was taken.

Motion passed 6/0 with none voting in the negative.

Mayor Harlowe called for a motion to adjourn into Closed Session to discuss litigation.

Tom Runnett made a motion to adjourn into closed session; William Thomas seconded the motion. Motion passed 6/0 with none voting in the negative.

Mr. Maus authorized Council to adjourn into closed session to discuss litigation with Louisa County Water Authority under Virginia Code Section 2.2-3711-A7 and 2.2-3711-A1.

Certification that only what was announced was discussed.

Doswell Pierce/YES

Tom Runnett/YES

Roy McGehee/YES

William Thomas/YES

Pam Harlowe/YES

Michael Warlick/YES

Mayor Harlowe called for a motion to adjourn the meeting. ***Tom Runnett made a motion to adjourn the meeting; Michael Warlick seconded the motion. Motion passed 6/0 with none voting in the negative. Meeting adjourned.***