



Town of Mineral  
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Edwin Jarvis, Chairperson  
Lewis Keller  
Michelle Covert  
Steven Pekary  
Tony Williams  
Tom Runnett  
Sal Luciano, Town Manager

Town Planning Commission meets for its regular session on the first Thursday of each month at 7:00 p.m. Persons wishing to be heard or having an item to be placed on the agenda should make their request to the Clerk of Council by the final Monday of the month preceding the meeting.

### Planning Commission Meeting Monday May 16, 2016

**PRESENT:** Edwin Jarvis, Chairperson; Steven Pekary; Tony Williams, Michelle Covert; Lewis Keller and Tom Runnett

**STAFF:** Sal Luciano, Town Manager

**GUESTS:**

**April 2016 Minutes:** *Tom Runnett made a motion to approve the minutes as presented; this was seconded by Lewis Keller with all in favor.*

#### **Old Business**

**Mr. Morgan:** Sal Luciano discussed the letter Mr. Morgan presented to the Town. Mr. Morgan stated in his letter he didn't believe a formal recommendation from the Planning Commission was given to the Town Council. Mr. Morgan claimed the email can be interpreted as Ed Jarvis's recommendation and not that of the Planning Commission. Sal Luciano presented to Mr. Morgan the recommendation of the Planning Commission on letter head along with the planning commission members who voted on the recommendation. Mr. Morgan is appealing the decision based on Tommy Runnett being included in the Planning Commission's recommendation. Mr. Morgan also stated he doesn't think the Town Council should have acted without formal recommendation from the Planning Commission. Mr. Morgan will be presenting another letter to the town.

**Town Manager Update:** Improvements to the old barn have gone well. The back wall on the stage was replaced due to staining and wear. A flower bed was installed and landscaping was done at Walton Park. VDOT finally got the price for the cross walk at Lee street and once given a go ahead they will be proceed on this. The estimate for the cost to replace the side walk at the baseball field is in the works. VDOT did fix 17 of the 47 areas of side walk that need to be repaired and as funds become available more will be

done. The replacement of the street signs is still in the works and more funds were placed in the upcoming budget for this. VDOT gave approval for the street sign but they must be break away. Sal Luciano had a hard time finding decorative breakaway signs. However, they do not have to be break away if the speed limit is less than 55 MPH. Sal Luciano was able to locate some break away bases but they do cost more and are more time consuming to place. He is going to present this to VDOT. The trees down Mineral Ave from 2<sup>nd</sup>-4<sup>th</sup> <sup>street</sup> need to be replaced this will be done next fall when the trees can be planted. It had been questioned as to whether the antique lights could be hooked up but there were obstacles in doing this. Sal Luciano looked into getting solar lights placed inexpensively.

***Tom Runnett made a motion to adjourn the meeting; Lewis Keller seconded the motion with all in favor.***