



Town of Mineral
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Pam Harlowe, Mayor
Michael Warlick, Vice-Mayor
Tom Runnett
Bernice Wilson-Kube
Doswell Pierce
Roy McGehee
William Thomas
Salvatore Luciano, Town Manager
Ti-Lea Downing, Treasurer/Clerk
Jack Maus, Town Attorney

Town Council meets for its regular session on the second Monday of each month at 7:00 p.m. Persons wishing to be heard or having an item to be placed on the agenda should make their request to the Clerk of Council by the final Monday of the month preceding the meeting.

Town of Mineral Council Meeting
December 12, 2016-
7:00pm

COUNCIL MEMBERS:

Pam Harlowe, Mayor; Michael Warlick, Vice-Mayor; Doswell Pierce, Tom Runnett, Roy McGhee, Bernice Wilson Kube and William Thomas

STAFF MEMBERS:

Sal Luciano, Town Manager
Ti-Lea Downing, Town Clerk
Jack Maus; Town Attorney

ABSENT:

PUBLIC: No public comments

Pam Harlowe opened the meeting with the invocation.

Closed session

Council was authorized to go into closed session to discuss personnel under Virginia Code section 2.2-37-11 A1.

Certification that only what was announced was discussed.

Tom Runnett/YES

William Thomas/YES

Bernice Kube Wilson/YES

Roy McGhee/YES

Doswell Pierce/YES

Pam Harlowe/YES

Michael Warlick/YES

Adopt/Amend Agenda:

Addition to the agenda under old business

- Town attorney appointment

Bernice Wilson-Kube made a motion to approve the agenda as amended; this was seconded by William Thomas. Motion passed with all in favor.

Approval of the November 14, 2016 Minutes: *Michael Warlick made a motion to approve the minutes as presented; this was seconded by Roy McGhee. Motion passed with all in favor.*

Approval of the December Bills to be Paid: *William Thomas made a motion to approve the bills as presented; this was seconded by Bernice Wilson-Kube. Motion passed with all in favor.*

Town Manager's Report: Sal reported that within the upcoming three weeks the interior of the water tower will be cleaned as well as the exterior of the tower is being painted. Due to the tower being cleaned, the water tower will be temporarily shut off. Therefore, the town is getting their water supply from Louisa County Water Authority. This may cause the water bill to be higher than normal for the upcoming months. Since the water pumps will already be turned off, the installation of the variable frequency device involving well #4 will be completed in a two day process; as well replacing and repairing the well pump on well #5. Streets signs are now assembled but we're currently waiting for VDOT and MissUtility to give permits, so they can be installed throughout town.

Town Attorney's Report: No written report. A copy of law suit against Mr. Morgan was presented to council.

William Thomas made a motion to serve Mr. Morgan with a copy of the law suit. Means of delivery will be determined whether newspaper or private carrier will be the

most economical. This was second by Bernice Wilson-Kube. Motion passed with all in favor.

Standing Committee Reports: No Report

Beautification/Anti-Litter Committee: No Report

Budget & Finance Committee: No Report

Building Committee: The Mineral Shakes ice cream shop will continue to stay open throughout the winter but will have seasonal hours.

Cemetery Committee: Sal reported that all loose personal artifacts have been cleaned up from the cemetery grounds.

Economic Development Committee: No Report. Sal reported that the owners of the Dunlore Inn will proceed with opening a Bed and Breakfast.

Personnel Committee: No Report

Police Work & Legal Matters Committee: No report

Streets Committee: Select number of street lights that are out and waiting to be changed upon further given information needed.

Walton Park: No Report

Water & Sewer Committee: No Report

NEW BUSINESS:

2017 Holiday Schedule and Council Meeting Schedule

Bernice Wilson-Kube made a motion to approve the 2017 Holiday Schedule and Council Meeting Schedule; this was second by William Thomas. Motion was passed with all in favor.

Fencing repairs at The Spring

Sal received multiple estimates in regards to repairing the fence at The Spring. Joe Phillips Fencing Company estimated the repairs at \$2,500.00 which would be the most economical choice. Based on the Town's insurance, the town would pay the \$1,000.00 deductible and the insurance company will pay the remaining \$1,500.00 towards the fencing repairs. Madame Mayor suggested search for estimates to cut any existing tree's down to prevent continuous damage towards the fences.

William Thomas made a motion to approve the fencing repairs at The Spring and to pay the \$1,000.00 insurance deductible; this was seconded by Bernice Wilson-Kube. Motion passed with all in favor.

Woodlawn Cemetery

Frasier Tree Service gave a precise tree removal estimate for the old Woodlawn Cemetery. To remove trees, tree stumps, chip the wood, and gain access to the property would approximately be \$2,100.00. The clean-up of the property on St. Francis was in consideration, however since the grass and trees have overgrown the property the price would be astronomical to the clear that specific area. Staudinger is capable of doing the similar job, but the quote has not been given.

William Thomas made a motion to approve the clean-up maintenance at the old Woodlawn Cemetery; this was second by Bernice Wilson-Kube. Motion passed with all in favor

New Town attorney

Bernice Wilson-Kube made a motion to hire Andrea Erard as the new town attorney for an undisclosed negotiated salary. This was second by William Thomas. All in favor with 1 abstain, Tom Runnett.

Tom Runnett made a motion to adjourn the meeting; Roy McGhee seconded the motion. Motion passed with all in favor.