



Town of Mineral
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Pam Harlowe, Mayor
Michael Warlick, Vice-Mayor
Tom Runnett
Bernice Wilson-Kube
Doswell Pierce
Roy McGehee
William Thomas
Salvatore Luciano, Town Manager
Ti-Lea Downing, Treasurer/Clerk
Andrea Erard, Town Attorney

Town Council meets for its regular session on the second Monday of each month at 7:00 p.m. Persons wishing to be heard or having an item to be placed on the agenda should make their request to the Clerk of Council by the final Monday of the month preceding the meeting.

Town of Mineral Council Meeting
March 13, 2017
7:00pm

COUNCIL MEMBERS:

Pam Harlowe, Mayor; Michael Warlick, Vice-Mayor; Tom Runnett, Bernice Wilson Kube, Roy McGhee and William Thomas, Doswell Pierce

STAFF MEMBERS:

Sal Luciano, Town Manager; Ti-Lea Downing, Town Clerk; Town Attorney, Andrea Erard

PUBLIC:

Joseph Haney with the Central Virginian

Public Comments: No comments

Adopt/Amend Agenda: Under new business: Revision of Town Code section 197-3 and Discussion of Family Dollar. ***Tom Runnett made a motion to approve agenda as amended; this was seconded by Michael Warlick with 0 opposed.***

Approval of the February 2017 Minutes: ***Tex Pierce made a motion to approve minutes as presented; this was seconded by Tom Runnett with 0 opposed.***

Approval of the March 2017 Bills to be Paid: *William Thomas made a motion to approve the March bills to be paid; this was seconded by Roy McGehee with all in favor.*

Town Manager's Report: The planning commission was moved to Wednesday March 22nd at 6:30. The plan going forward on the 2017/2018 budget is to have a rough draft at the April Council Meeting, have a public hearing in May and vote to approve in June.

Town Attorney's Report: The attorney has revised the two resolutions for VDOT that will be reviewed tonight. She also worked on revising the ordinance for the polling place and asked for approval to advertise for a public hearing for the next month's meeting.

Bernice Wilson-Kube made a motion to have a public hearing at the April 2017 meeting concerning the polling location, seconded by Tom Runnett with all in favor.

Standing Committee Reports: No Report

Beautification/Anti-Litter Committee: The beautification festival is scheduled for April 29, 2017 and large item trash pickup is scheduled for April 19th.

Budget & Finance Committee: No report

Building Committee: The tenant who has been renting the Old Town Hall building has been maintaining it, and trimming the bushes. Michael Warlick noticed that the floor may need to be refinished in the future.

Cemetery Committee: Friendly Oaks will be doing a cleanup at the Spring Grove Cemetery when the weather turns nice. The Mayor reported that on April 8, 2017 the Boy Scouts would like to clean up the old cemetery known as Woodlawn Cemetery. Sal will ask to see if can get a recycle bin for all the glass, and provide them with trash bags.

Economic Development Committee: Bernice received an email from a person concerning the desire of a gentleman who would like to start a science daycare in Town. Bernice directed the gentleman to the Town manager. The Town Manager has spoken with the gentleman and he has plans in the works.

Personnel Committee: Two new employees were hired. One of the employees started today on the Town side and the other person will start Monday on the DMV side.

Police & Legal Matters Committee: No Report

Streets Committee: Michael Warlick asked if the Town Clerk would check prior emails to VDOT to see if any repairs have been made. Michael Warlick asked if the plan was to have the streets swept prior to the parade. The Town Manager asked if the Council would consider hiring a company to sweep the streets as opposed to the Town of Louisa, since the Town of Louisa is busy. It was also asked if the curbing would be repainted prior to the beautification festival, Sal responded yes. VDOT reported that they will be milling and repaving Mineral Avenue this summer.

Walton Park: Tom Runnett reported that the pavilion is completed and that the fire department has removed their items. There are still some items the town needs to move. Pam had received a price for the concrete work that is needed to be done at the pavilion. Tom Runnett also mentioned that the students of Mr. Reed may be able to do the concrete, depending on their schedule. Bernice reported that Tom Runnett has been working on removing the brush and burning it. Walton Park is being booked and Louisa Parks and Rec has not given any dates for the use of the park.

Water & Sewer Committee: The Town manager reported that the last leak on 5th Street was to be believed to be inside Walton Park. After further investigation by Central Virginian Contractors it was a couple of areas that had been repaired previously repaired that they needed to tighten up.

OLD BUSINESS:

Trash Service Contract: This matter had been tabled until this meeting by Council at the February 13, 2017 meeting. Updike supplied a contract to the Town. The Town Attorney has reviewed it and has proposed changes. Discussion followed. Tex Pierce asked about the white glove service and also is concerned about the cost that the Town citizens would incur if they need large items picked up. The manager responded that the Town men would still pick up large items. Tom Runnett stated that in his opinion with recent occurrence with the personal staff it is his recommendation that the town go with this service. Roy McGehee agreed with Tom Runnett. Pam Harlowe stated that if we are having personnel issues with the trash service there will be other personnel issues concerning maintenance. Maybe the personnel issues need to be addressed. Michael Warlick is concerned about the cost of this service and how the revenue will be generated to cover this. Discussion followed concerning the cost and budget for this service. Bernice voiced her concern about the personnel issues concerning the trash pickup. She feels that this service is paid by the citizens in their tax bill. Dr. Thomas stated in his opinion this would be a positive change and would save on administrator overseeing this. Tex Pierce asked if trash is left on the ground once the trash can is emptied who would pick up the trash.

William Thomas made a motion to have the Town Attorney prepare a contract and the Town Manager prepare a budget for the trash service with Updike for five years, seconded by Michael Warlick, with a 6/1 vote with Tex Pierce opposed.

VDOT Resolutions - Tom Runnett to approve the resolutions for the sidewalks for VDOT, seconded by Michael Warlick. Motion passed with all in favor.

NEW BUSINESS:

New Picnic tables for Walton park – The school would be willing to build the picnic tables if the Town paid for them. *It is the idea that the Town pays for the supplies and also pay an additional \$30 per picnic table to be for the class fund that is used for items. Bernice Wilson-Kube made motion to have the picnic tables constructed, seconded by Michael Warlick, for 8 picnic tables with an additional \$30 per table.*

Add Planning Commission Updates to Monthly standing reports – *Tom Runnett is the Council representative for both the Town of Mineral Planning Commission and the County of Louisa. Tom Runnett updated that the Mineral Planning Commission is concerned that the Town of Mineral would be the stopping place for train. The update on the Louisa County Planning commission was a brief meeting and limited information concerning the solar panels located in Louisa.*

Bernice Wilson- Kube made a motion to add the Planning Commission to the standing committee reports with Tex Pierce seconding it. All in favor.

Install a center turn lane on Mineral Avenue – There have been concerns about the lack of a turning lane at the stop light. VDOT made the recommendation that a center turn lane installed would be the best solution for the concerns. Discussion followed. It is Tex's concern that the stop line needs to be moved back from the light. The Town Manager was advised to ask Jamie Glass with VDOT to attend the next Council meeting.

Revision to the Town Code 197-3 –Mineral Baptist Church is asking for help with making their archery program allowed in Town outside. Discussion followed. The Town Attorney will bring a couple different options to the April meeting.

Family Dollar – Tex Pierce has noticed over the last couple of months and has had several people complain about the trash outside the Family Dollar. The Town Manager was directed to contact the corporate office and the Town Mayor will also speak to the maintenance contact.

William Thomas made a motion to adjourn the meeting; Michael Warlick seconded the motion. All in favor.