

Town of Mineral  
312 Mineral Avenue  
Mineral, VA 23117  
540-894-5100  
\*\*Meals Tax Form \*\*

Taxes Collected During Month of \_\_\_\_\_, 20\_\_\_\_.

Payment Made on: \_\_\_\_\_, 20\_\_\_\_.

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

City

State

Zip

Phone: \_\_\_\_\_

1. Meals Charges Subject to Tax \_\_\_\_\_
2. Tax on Meals @ 5% of (1) \_\_\_\_\_
3. Less 3% of Tax (Of Line 2) \_\_\_\_\_
4. Total Tax Due  
Subtract (3) from (2) \_\_\_\_\_
5. Penalty (10% of tax due)  
(If paid after the 20<sup>th</sup> of the month for prior month) \_\_\_\_\_
6. Interest to date:  
(10% per annum if late) \_\_\_\_\_
7. Total Due: \_\_\_\_\_

This return must be filed by the 20<sup>th</sup> day of the month following the month taxed, to avoid penalty and interest. Payment must be postmarked by the 20<sup>th</sup> to avoid penalty. Make checks payable to the **Town of Mineral**. For information call the Town Office at 540-894-5100.

I certify that the figures shown on this form are correct and in accordance with the Transient Occupancy Tax Ordinance. I have examined this return and to the best of my knowledge, it is true, correct and complete.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized Signature