



Town of Mineral  
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Edwin Jarvis, Chairperson  
Lewis Keller  
Michelle Covert  
Steven Pekary  
Tony Williams  
Tom Runnett  
Sal Luciano, Town Manager

Town Planning Commission meets for its regular session on the first Thursday of each month at 7:00 p.m. Persons wishing to be heard or having an item to be placed on the agenda should make their request to the Clerk of Council by the final Monday of the month preceding the meeting.

### Planning Commission Meeting Monday October 19, 2015

**PRESENT:** Edwin Jarvis, Chairperson; Tony Williams, Michelle Covert; Lewis Keller and Tom Runnett

**ABSENT:** Steven Pekary

**STAFF:** Sal Luciano, Town Manager

**GUESTS:**

Edwin Jarvis called the meeting to order at 6:30 p.m. with a moment of silence.

Members reviewed the "draft" minutes from the June 15, 2015 meeting. Michelle Covert *made a motion to approve the minutes from the June 15, 2015 meeting; Tony Williams seconded the motion. Motion passed 4/0 with none voting in the negative.*

Mr. Jarvis stated that there had been no additional input on the Proposed Mission Statement Goals and Objectives drafted by Tony Williams. This will be reviewed later in the meeting.

It had been previously discussed if there was any land available to a developer that wanted to open a business. Mr. Runnett had previously stated at the last meeting that timber had been cut and was being still being cut along undeveloped streets in the town, in efforts to allow access to property that is currently inaccessible. Mr. Runnett gave an update on the timber that had been cut and also future proposed areas of timber to be cut. Well 3 located on Spring Road and the old dump property located on Johnny Hall Road will be cut and seedlings replanted by the State. Mr. Lewis voiced his concern on the price of the timber, cost of the surveys and if there was actually a profit being made. Mr. Runnett proceeded to state that the \$10,000 in revenue that had been collected would be put back into road improvement.

Mr. Jarvis asked what the status of the streets signs. Sal stated that there was \$7,000 budgeted for the signs; it would still have to be run by Council for their approval of the use of funds for the signs. The concern has come up that VDOT does not like to install their stop signs on any sign post other than their own. VDOT's stipulation of the sign post also requires that they have to be installed on break away post. Sal reported that he had spoken to the sign company and there are several options that they could work on that would bring the signs up to VDOT's standards. This project is still actively being worked on by the Town Manager.

The Town Manager gave an update on the status of the electronic mapping that was also requested by the Planning Commission as a tool. Hunter Young the engineer that worked for the Town on the sewer upgrades has been hired to complete this task. The map will be compiled of layers, each layer can be edited and removed for viewing. The map will show water lines, sewer lines, zoning, and fire hydrants. Additions and changes can be made throughout the year. The completed map will be very helpful and useful for the Town.

A letter will be drafted to request more patrolling by the Sheriff's office for the areas that had previously been mentioned as areas of concerns.

Mr. Jarvis said if there is no objection that he would like to not have a meeting in December.

Potential economic development was discussed at length. It was discussed that maybe the economic development committee would like to attend the next Planning Commission meeting.

Mr. Jarvis asked what the status of the water situation with the county is, if the Town was going to sell the system or not. Mr. Runnett replied that the Town was still involved in a suit with the LCWA and in the midst of negotiations.

Derelict properties were discussed and the idea was talked about that the Planning Commission may want to review sections of the code that may need to be strengthened to help in the enforcement of the Code.

The Mission Statement drafted by Tony Williams was reviewed by the Planning Commission and suggested changes were made. The first page was reviewed in entirety. Mr. Jarvis encouraged the commission to continue to review the Mission Statement and email any suggestions or changes to him.

The next meeting date was set for Monday, November 16, 2015 @ 6:30 p.m.

***Michelle Covert made a motion to adjourn the meeting; Tony Williams seconded the motion. Motion passed 4/0 with none voting in the negative. Meeting adjourned.***