



Town of Mineral
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Edwin Jarvis, Chairperson
Lewis Keller
Michelle Covert
Steven Pekary
Tony Williams
Tom Runnett
Sal Luciano, Town Manager

Town Planning Commission meets for its regular session on the first Thursday of each month at 7:00 p.m. Persons wishing to be heard or having an item to be placed on the agenda should make their request to the Clerk of Council by the final Monday of the month preceding the meeting.

Planning Commission Meeting
Monday, April 20, 2015

PRESENT: Edwin Jarvis, Chairperson; Steven Pekary; Tony Williams, Michelle Covert; Lewis Keller and Tom Runnett

ABSENT:

STAFF: Sal Luciano, Town Manager

GUESTS:

Edwin Jarvis called the meeting to order at 6:30 p.m. with a moment of silence.

Members reviewed the “draft” minutes from the March 18, 2015 meeting. ***Tom Runnett made a motion to approve the minutes from the March 18, 2015 meeting; Lewis Keller seconded the motion. Motion passed 5/0 with none voting in the negative.***

Mr. Jarvis stated that at last month’s meeting there was a request of \$7,500.00 solicited to Council for ordering street signs and lights. Sal Luciano stated that the request for \$7,500.00 was not for street signs and lights, but rather for TJPDC tier II or a form of their tier II plan and for the other tools to assist in preparing the five year comp plan. Council voted on tabling this request for thirty (30) days and requested that the Chairperson of the Planning Commission attend their next meeting to further discuss this request. Council also stated that they had previously used TJPDC and did not like their services. Steven Pekary stated that if TJPDC is not going to help, he questioned who would. Sal Luciano stated that he emailed council members the tier II spreadsheet. He also stated that there were some legal things that we needed their assistance. Sal Luciano stated that in the 2016 budget he put a line item in under “capital improvements” for street scapes, i.e. street signs, lighting, banners.

Mr. Jarvis requested that before the next meeting, the members email their thoughts as to what they would like to see happen.

Sal Luciano stated that there was \$7,000.00 budgeted for capital improvements for items that the Planning Commission needed for street scapes; some visible type of improvements. He also doubled the beautification budget; Council approved it and he would like to utilize those funds for items that are not capital improvements.

Tom Runnett suggested starting off small and working towards the bigger items. There are a lot of grants out there, but Sal Luciano stated that we need someone who can research for all the grants that are available out there for us to utilize.

Sal Luciano questioned if the members wanted to continue to work on the old comp plan or work on the RFP and obtain the maps and overlays first. Ed Jarvis stated again that he would like the members to email their thoughts and ideas that they would like to see happen and he will continue to update the old comp plan. Tony Williams stated that we really need to step up and start talking to businesses for investments. Michelle Covert suggested that we make a request to Council to add an extra five (5) hours a week to the Town Manager's schedule so that he would be able to work on planning commission items. Tom Runnett stated that this is what Sal had been trying to get across, that Council and the Planning Commission needed to do some researching and inquiring on their own.

Tom Runnett requested Steven Pekary's help as an active arborist in selecting some trees for Mineral Avenue.

The next meeting date was scheduled for Monday, May 18, 2015 @ 6:30 p.m. Sal Luciano stated that he would not be able to attend the meeting, but he would have Nancy Wilk attend the meeting to take the minutes.

Ed Jarvis called for a motion for adjournment. ***Tom Runnett made a motion to adjourn the meeting; Michelle Covert seconded the motion. Motion passed 5/0 with none voting in the negative. Meeting adjourned.***