



Town of Mineral
Post Office Box 316
312 Mineral Avenue
Mineral, VA 23117
Phone 540-894-5100 Fax 540-894-4446
www.townofmineral.com email: mineral@louisiana.net

Pam Harlowe, Mayor
Michael Warlick, Vice-Mayor
Tom Runnett
Bernice Wilson-Kube
Doswell Pierce
Roy McGehee
William Thomas
Salvatore Luciano, Town Manager
Ti-Lea Downing, Treasurer/Clerk
Jack Maus, Town Attorney

Town Council meets for its regular session on the second Monday of each month at 7:00 p.m. Persons wishing to be heard or having an item to be placed on the agenda should make their request to the Clerk of Council by the final Monday of the month preceding the meeting.

Town of Mineral Council Meeting
August 08, 2016
7:00pm

COUNCIL MEMBERS:

Pam Harlowe, Mayor; Michael Warlick, Vice-Mayor; Doswell Pierce, Tom Runnett, Bernice Wilson Kube and William Thomas

STAFF MEMBERS:

Sal Luciano, Town Manager Ti-Lea Downing, Town Clerk and Jack Maus, Town Attorney

ABSENT:

Roy McGhee

PUBLIC:

Michael Massie with the Central Virginian;

Pam Harlowe opened the meeting with the invocation.

Adopt/Amend Agenda: Bernice Wilson Kube added purchase of a dehumidifier under New Business. *Tom Runnett Made a motion to adopt the agenda as amended; this was seconded by William Thomas with all in favor.*

Approval of the July 11, 2016 Minutes: The July minutes need be corrected to read proposed zoning ordinance amendment. Tom Runnett's motion needs to be placed before the certification along with authorization to go into closed session. *Tom Runnett made a motion to approve the minutes as amended; this was seconded by Doswell Pierce with all in favor.*

Approval of the August Bills to be Paid: *Bernice Wilson Kube made a motion to approve the bills as presented; this was seconded by Michael Warlick with all in favor.*

Town Manager's Report: In addition to Sal Luciano written report, Sal Luciano advised VML would like the Town to provide a local ornament. Sal Luciano updated there is a water leak at 728 Mineral Ave that will be dug tomorrow. The Towns monthly water sample for July was denied due to a strong smell of chlorine. We submitted a new water sample and it did not reach the testing facility by the dead line due to not leaving the health department in time. This will be noted as a tier 3 violation at the end of the year.

Town Attorney's Report: No report.

Standing Committee Reports

Beautification/Anti-Litter Committee: The improvements to the town are looking great. Bernice Wilson Kube suggested that the wood on the mural at the Farmers Market needs to be touched up. Sal Luciano will check with the gentlemen who installed the mural on repainting it.

Budget & Finance Committee: No Report

Building Committee: Mineral Shakes is doing very well. Treasures for You is a new shop located on the corner of E 1st Street. They sell antique items and had approximately 200 people there for the grand opening.

Cemetery Committee: The cemetery has been properly maintained and is looking good. The flag at the cemetery is still at half-staff, which is a result of timing. Some keys will be made so that after office hours they are able to be moved.

Economic Development Committee: A new hair salon has opened in the Town. It was discussed that, Mr. Byrd currently only has one vacant space available in his newly opened building.

Personnel Committee: A discussion on this will be had in closed session.

Police Work & Legal Matters Committee: Lewis Keller had an issue at his home where some items were stolen out of his shed. The police were out to take a report. Sal Luciano relayed that Mr. Keller has brought up the need for increased patrolling around the area numerous times during Planning Commission meetings.

Streets Committee: 10th Street has been adopted by VDOT, and it will be given a route number. Sal Luciano updated they have ordered a sign for it. In additional, they will also cut back some of the trees and widen the road a bit. It most likely will not be paved but VDOT will scrap it and grade it as needed.

Walton Park: Bernice Wilson Kube stated the dedication for the Love Works will be held on August 16, 2016 at 3 PM.

Water & Sewer Committee: The Council was informed that someone was using the spigot at the ball field and filling up jugs of water. A lock needs to be placed on the spigot to prevent this from happening in the future. Sal Luciano gave an update; we are waiting on prices for the system improvements on well #4. We are also working on some new lettering for the water tower and that will be presented at the next council meeting.

OLD BUSINESS:

Emergency Button in the Office: The service cost for the emergency button is \$99.00 and then it is an additional \$99.00 per wireless button. To have a wired button the cost would double. *William Thomas made a motion to spend \$600.00 from the general fund for the emergency buttons; this was seconded by Michael Warlick with all in favor.*

Recommendation from Planning Commission on Conditional Zoning: Mineral Planning Commission made a motion to adopt the conditional zoning, with all Planning Commission members in favor. The recommendation was forwarded to the Town Council. *William Thomas made a motion to approve the conditional zoning; this was seconded by Michael Warlick with 3/2 vote.*

Tom Runnett/NO

William Thomas/YES

Bernice Kube Wilson/NO

Doswell Pierce/YES

Michael Warlick/YES

NEW BUSINESS:

Sam Hunter-Lot next to the Office: Sal Luciano advised that Mr. Seaberry is no longer renting the lot next to the Town office. The Town had previously received his permission for the DMV mobile unit to park there. Sal Luciano contacted the land owner to obtain permission for the Mobile Unit to continue to park there periodically. The owner stated the Town was once interested in purchasing the property and he was wondering if there is still any interest in doing so. He did not quote a price for the property during the discussion with Sal Luciano however; he did give permission for the Mobile unit to park there.

Set Personal Property Tax Relief 38.5%: *Tom Runnett made a motion to approve the personal property tax relief amount of 38.5%; this was seconded by Bernice Wilson Kube with all in favor.*

Dehumidifier: There has been a mold issue in council chambers. The permanent solution to the problem is to have a dehumidifier hooked to the AC system. The cost is \$2,745.00 to have this done. ***Bernice Wilson Kube made a motion to have the dehumidifier installed not to exceed \$2,745.00 to come out of the general fund; this was seconded by William Thomas with all in favor.***

Bernice Wilson Kube made a motion to go into closed session to discuss personnel; this was seconded by William Thomas with all in favor.

Council was authorized to go into closed session to discuss personnel under Virginia Code section 2.2-37-11 A1.

Certification that only what was announced was discussed.

Tom Runnett/YES

William Thomas/YES

Bernice Kube Wilson/YES

Doswell Pierce/YES

Pam Harlowe/YES

Michael Warlick/YES

Tom Runnett made a motion to post an ad in the paper for a part time DMV/Town clerk position; this was seconded by Michael Warlick with all in favor.

Tom Runnett made a motion to adjourn the meeting; this was seconded by Doswell Pierce with all in favor.