



Town of Mineral  
Post Office Box 316  
312 Mineral Avenue  
Mineral, VA 23117  
Phone 540-894-5100 Fax 540-894-4446  
www.townofmineral.com email: mineral@louisiana.net

Pam Harlowe, Mayor  
Michael Warlick, Vice-Mayor  
Tom Runnett  
Bernice Wilson-Kube  
Doswell Pierce  
Roy McGehee  
William Thomas  
Salvatore Luciano, Town Manager  
Ti-Lea Downing, Treasurer/Clerk  
Andrea Erard, Town Attorney

Town Council meets for its regular session on the second Monday of each month at 7:00 p.m. Persons wishing to be heard or having an item to be placed on the agenda should make their request to the Clerk of Council by the final Monday of the month preceding the meeting.

Town of Mineral Council Meeting  
December 11, 2017  
7:00pm

**COUNCIL MEMBERS:**

Pam Harlowe, Mayor; Mike Warlick: Vice Mayor  
Tom Runnett, Bernice Wilson Kube, William  
Thomas, and Doswell Pierce

Absent: Roy McGehee

**STAFF MEMBERS:**

Sal Luciano; Town Manager, Ti-Lea Downing;  
Treasurer/Clerk, Andrea Erard, Town Attorney

**PUBLIC:**

Mr. Wunsh, Ginger Vander Haeghe, Joseph Haney  
with the Central Virginian, Stephanie Koren

The mayor opened the public hearing for the Farmer's Market, there were no comments.

The mayor closed the public hearing.

The mayor opened the public hearing for the Grass Ordinance, there were no comments.

The mayor closed the public hearing

The mayor opened the public hearing for the water rate for a 1 inch meter, there were no comments.

The mayor closed the public hearing.

**Mr. Wunsh Annual Audit Report:** Mr. Wunsh gave a brief overview of the 2016-2017 audit. He discussed each town fund to include; Spring Grove Cemetery, DMV, Water and Sewer fund, and Walton Park. The discussion included available/restricted Town funds, as well as depleted funds for the fiscal year 2016-2017.

**Bernice Wilson Kube made a motion to accept Mr. Wunshs plan and to renew his contract for next year's audit, seconded by Tommy Runnett, with all in favor.**

**Public Comments:** No Comments

**Adopt/Amend Agenda:** Under Old Business add VDOT line painting/markings, and Ordinance 2-2017, Under Closed Session add possible litigation

**Tommy Runnett made a motion to approve the agenda as amended, seconded by William Thomas, with all in favor.**

**Approval of the November 2017 Minutes:** Tommy Runnet made a motion to approve the November minutes, seconded by Bernice Wilson Kube, with all in favor.

**Approval of the December 2017 Bills to be Paid:** Tex asked for a report on water usage to be presented at the January meeting.

**Tommy Runnet made a motion to approve the December Bills, seconded by Mike Warlick, with all in favor.**

**Town Manager's Report:** Sal shared that other than his report he was called Saturday about a vehicle accident that hit a fire hydrant, and that it did not cause any leak. He also shared that he will be getting a police report, so that he can send a bill for the repairs to the insurance company.

**Town Attorney's Report:** Andrea shared that she has been working on the ordinances that were brought up in the public hearing. She also shared that she has been preparing for the court hearing with Mr. Morgan. She asked the council to share comments about Mr. Morgan's recent actions. Andrea will take a look at the order and see if Mr. Morgan is in violation of this order and then take the proper steps.

**Standing Committee Reports:**

**Beautification/Anti-Litter Committee:** Tommy shared that there has been lots of praise and comments about the street decorations. Approximately 120 people came out for the tree lighting. Pam shared that the maintenance men are really doing a nice job on cleaning up the streets.

**Budget & Finance Committee:** No Report

**Building Committee:** Mike said this will be discussed under old business.

**Cemetery Committee:** Tommy shared that Mr. Wunsh gave good numbers on the audit report.

**Economic Development Committee:** No report

**Personnel Committee:** No Report

**Planning Commission Updates:** No Report

**Police & Legal Matters Committee:** No Report

**Streets Committee:** Mike shared that VDOT has been keeping up road maintenance, but feels like something needs to be done at 5<sup>th</sup> street. Sal shared that Virginia Power has installed the new street lights, and Pam shared that she has received comments about the new lights.

**Walton Park:** Tommy shared that the trash cans and picnic tables have been stored away for the winter. Bernice shared that the Best of America Parade that was filmed in Mineral is now available to watch and can be found on the Best of America Horse Parades site.

**Water & Sewer Committee:** Sal shared that two chemical pumps at well 4 were replaced.

#### **OLD BUSINESS:**

**Mural:** Sal shared that he has included in the packet some pictures of Ginger's work, and a picture of the building that he would like to see the mural on. Mike asked if she would put the sheet metal up first or paint them and then put them up. Sal shared that the owner of the Bargain Barn has given the town permission to use the building. He also shared that the planning commission has added beautification as part of the compressive plan. Bernice shared that she thinks that a fundraiser should be done to pay for the cost of the mural and that it should not come out of the tax payer's money.

**Tommy Runnett made a motion to postpone the mural till March, and establish a committee to establish a fundraiser to help pay for the costs, seconded by Tex Pierce, with all in favor.**

**Repairs at Old Town Office:** Mike shared that work is being done on the window sills, floors, and an investigation on the bathrooms floor showed that the floors underneath are rotten and in need of repair. He shared that there is a list of prices for the repair of the furnace and also for the cost of a new heating unit. There is no interest in building at

this time. Pam suggested that work on the bathroom and the furnace be taken care of at this time.

**VDOT Line Painting/Marking:** Bernice shared that she has received complaints about the center lane along Mineral Avenue. She also shared that people are in favor of the striped lines next to Mineral Express lane. Bernice also shared that people are in favor of the turning lane in front of the Mexican Restaurant. Sal shared that VDOT did a study and found that the left hand turn lane across from the Mexican Restaurant is unsafe.

**Ordinances 2-1-2017:** Tommy Runnett made a motion to adopt ordinance 2-1-2017, seconded by Bernice Wilson Kube, with all in favor.

#### **NEW BUSINESS:**

**Resolution of Appreciation:** Pam shared that a resolution of appreciation has been written for Stephanie Koren Mineral District Supervisor. Mike read the resolution and a framed copy of the resolution was presented to Ms. Koren.

**Tommy Runnett had a motion to accept the resolution, seconded by Bernice Wilson Kube, with all in favor.**

**2018 Holiday Schedule:** Tommy Runnett made a motion to approve the 2018 Holiday schedule, seconded by Mike Warlick, with all in favor.

**2018 Meeting Schedule:** Tommy Runnett made a motion to approve the 2018 Meeting schedule, seconded by Mike Warlick, with all in favor.

**Sale of Trash Truck:** Discussion followed on the sale of the trash truck, the price it should be sold at, and if the town should keep the truck at the current time.

**Motion made to table the sale of the trash truck for a month to check to see what the truck is worth by Bernice Wilson Kube, seconded by William Thomas, with all in favor.**

#### **Closed Session**

##### **Possible purchase of derelict property update:**

**Council was authorized to go into closed session pursuant to Virginia Code Section 2.2-37-11 a3, for the discussion of the possible purchase of derelict property because discussion in open meeting will adversely affect the bargaining position or negotiating strategy of The Town Council**

**Motion to go into closed session by Mike Warlick, seconded by Bernice Wilson Kube, with all in favor.**

**Certification that only what was announced was discussed.**

**Tommy Runnett/ yes**

**William Thomas/ yes**

**Doswell Pierce/ yes**

**Pam Harlowe/ yes**

**Michael Warlick/ yes**

**Motion to adjourn by Tommy Runnett, seconded by Mike Warlick, with all in favor.**