



Town of Mineral  
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Pam Harlowe, Mayor  
Michael Warlick, Vice-Mayor  
Tom Runnett  
Bernice Wilson-Kube  
Doswell Pierce  
Roy McGeHee  
William Thomas  
Salvatore Luciano, Town Manager  
Ti-Lea Downing, Treasurer/Clerk  
Jack Maus, Town Attorney

Town Council meets for its regular session on the second Monday of each month at 7:00 p.m. Persons wishing to be heard or having an item to be placed on the agenda should make their request to the Clerk of Council by the final Monday of the month preceding the meeting.

Town of Mineral Council Meeting  
July 13, 2015  
7:00pm

**COUNCIL MEMBERS:**

Pam Harlowe, Mayor; Michael Warlick, Vice-Mayor; Doswell Pierce; Bernice Wilson-Kube; Roy McGeHee; Tom Runnett and William Thomas

**ABSENT:**

**STAFF MEMBERS:**

Sal Luciano, Town Manager; Ti-Lea Downing, Town Clerk; Jack Maus, Town Attorney

**PUBLIC:**

John Harvey, The Central Virginian; Mrs. Myra Pekary; Mr. John Ball; Jane Shelhorse, Director Louisa County Parks, Recreation and Tourism

Mayor Harlowe called the meeting to order at 7:00 p.m. and gave the invocation.

Mayor Harlowe called the Public Hearing to order for discussion of the request to close the alley on Block 144 and for discussion of closing 8<sup>th</sup> Street from Mineral Avenue going east. The landowner is in the process of selling the property and in order to do so they need the alley closed on Block 144 along with some adjustments or closures to 8<sup>th</sup> Street from Mineral Avenue heading east. Mr. Pierce questioned on 8<sup>th</sup> Street, how much of the carport was in the street and Mrs. Pekary stated that it was approximately 8 feet. Sal Luciano stated that the easement was approximately 60 feet wide for the right of way; if we were to close it, it would be split in half between the owners of lots 15 & 17 and the owners of lots 1 & 17 of Block 135; giving each lot owner 30 feet. Mayor

Harlowe stated that there was the county road that does not pertain to the Town of Mineral, but there was difficulty in determining if this road exists or not. Mrs. Pekary stated that the title company wanted to insure the title for the new owner, but because this road appeared on the survey they needed to verify if this road had been closed. Mayor Harlowe questioned Ti-Lea Downing, Town Clerk, if she heard back for the railroad on this issue and Ms. Downing stated that she had not. Mr. Pierce stated that unofficially, that road was a county road that was a part of Kennon Road, which was not the name of the road back then, but when they redid Dunloran Curve the road was restructured and that portion was abandoned. Sal Luciano stated that VDOT had been contacted as well, but could not furnish any information as this was not in the Town of Mineral. He also stated that there was another issue pertaining to this which was not posted under the Public Hearing; the Town of Mineral sign is located on the property and this would require us getting an easement from the property owners to allow us to keep the sign there. Mrs. Pekary stated that actually that corner where the sign is located is on the county side of the property, but Mrs. Pekary owns the property. Mr. Luciano stated that we would need to have Mr. Maus draft an easement to continue to keep the sign there. A lengthy discussion entailed on this issue. Mayor Harlowe closed the Public Hearing. Tom Runnett questioned Mr. Maus if this request was feasible. Mr. Maus stated that the Town of Mineral part could be done. ***Tom Runnett made a motion to trade Block 135, Lots 1 & 17 for the 25 feet southeast side of 8<sup>th</sup> Street from Mineral Avenue that was identified on the survey, close the alley that goes from 8<sup>th</sup> Street to the town limits and add a perpetual care easement for the Town of Mineral sign; Michael Warlick seconded the motion. Roll call was taken***

***Doswell Pierce/YES***

***Tom Runnett/YES***

***Roy McGeHee/YES***

***William Thomas/YES***

***Michael Warlick/YES***

***Bernice Wilson-Kube/YES***

***Motion passed 6/0 with none voting in the negative.***

**Mayor Harlowe asked if there were amendments and/or additions to the Agenda:**

***Tom Runnett made a motion to approve the Agenda as written; Roy McGeHee seconded the motion. Motion passed 6/0 with none voting in the negative.***

**Approval of the June 8, 2015 Council Meeting Minutes: *Tom Runnett made a motion to approve the minutes as corrected; William Thomas seconded the motion. Motion passed 6/0 with none voting in the negative.***

**Approval of July Bills to Be Paid:** Doswell Pierce stated that he had a question regarding the \$467.42 bill for batting cage nets. Sal Luciano stated that new batting cage nets were installed for the tournament last week, the maintenance men were cutting grass at the ballfield, got to close and tore holes in the netting. Mayor Harlowe questioned if our insurance would pay for this and Mr. Luciano stated that we would pay the bill first and then he would follow up with the insurance company. ***Bernice Wilson-Kube made a motion that Louisa Little League needed to maintain the ground around the batting cages if they were up; Tom Runnett seconded the motion. Motion passed 6/0 with none voting in the negative.***

***Tom Runnett made a motion to approve the July Bills to Be Paid; William Thomas seconded the motion. Roll call was taken.***

***Doswell Pierce/ YES***

***Tom Runnett/YES***

***Roy McGeHee/YES***

***William Thomas/ YES***

***Michael Warlick/YES***

***Bernice Wilson-Kube/YES***

***Motion passed 6/0 with none voting in the negative.***

Jane Shelhorse, Director, Louisa County Parks, Recreation and Tourism gave a power point presentation to Council Members on the ADA Park. Dr. Stanton-Champan liked Walton Park because it was centrally located. Ms. Shelhorse explained how Dr. Stanton-Champan's research grant worked and the costs that would be entailed with this type of park. Louisa County Board of Supervisors voted to approve just the playground part of the park, which is Phase I. The playground equipment would all be installed in the horse ring. The restroom facilities would be porta potties, which Dr. Stanton-Champan is aware of this and in the long run, would be beneficial because you can place several porta potties around the park. The parking lot would need to be ADA accessible and the parking spaces that are designated as handicapped would require pavement. Tom Runnett and Jane Shelhorse met with VDOT regarding the road enhancements and the recreational access ramps from Louisa Avenue to 6<sup>th</sup> Street by the well house. The ongoing maintenance would be for the porta potties costing approximately \$100.00/month under the county contract. William Thomas questioned having this type of facility at Walton Park, how would it affect the usage of the Park for community purposes. Sal Luciano stated that for community purposes, there would be no impact, but where the playground equipment would be located would impact the Bluegrass Festival because they utilize that area. A lengthy discussion entailed on this issue.

***Bernice Wilson-Kube made a motion to send a resolution of commitment for this project to the Louisa County Board of Supervisors and Ms. Tina Stanton-Chapman that we support her project and would like to have it placed at Walton Park; Michael Warlick seconded the motion. Roll call was taken.***

**Doswell Pierce/NO**

**Tom Runnett/ABSTAIN**

**Roy McGeHee/NO**

**William Thomas/NO**

**Michael Warlick/YES**

**Bernice Wilson-Kube/YES**

**Motion was denied 2/3 with Doswell Pierce, Roy McGeHee and William Thomas voting in the negative and Tom Runnett abstaining.**

Further discussion entailed on this issue. Tom Runnett stated that the wooded area from the ring over to the right could possibly be cleared to add more room to accommodate the Bluegrass Festival; the only thing we would lose would be some of the camper hook-ups. Sal Luciano stated that we need a paved parking down there to move away from using the fire departments parking area. He also stated that we would be able to utilize Walton Park more if we went with this project. **Bernice Wilson-Kube made a motion to send a resolution of commitment for this project to the Louisa County Board of Supervisors and Ms. Tina Stanton-Chapman that we support her project and would like to have it placed at Walton Park and the Town of Mineral's part would not exceed \$15,000.00; Michael Warlick seconded the motion. Roll call was taken.**

**Doswell Pierce/NO**

**Tom Runnett/ABSTAIN**

**Roy McGeHee/NO**

**William Thomas/YES**

**Michael Warlick/YES**

**Bernice Wilson-Kube/YES**

**Motion passed 3/2 with Doswell Pierce and Roy McGeHee voting in the negative and Tom Runnett abstaining.**

**Town Manager's Report:** Sal Luciano submitted a written report to Council and had a few additional items. He presented Council with the following updates:

**Well #4:** The Company completed the rehab, the CO2 cleaning and the pump test. Before the rehab it was pumping about 65-68 gallons per minute and now it is pumping 140 gallons per minute for four (4) hours straight and there was no draw down on the well. He talked to the Health Department and we are currently permitted for 130 gallons per minute and a 15 horse power pump was delivered and installed today. We have two (2) water tests that need to be completed before the well can be put back online. When we shut the water tower down for servicing, we should be able to pump more water and not purchase much from LCWA.

**Old Maintenance Truck:** It is on an auction website now and hopefully it will be sold soon.

**August Meeting Date:** Mr. Luciano stated that he would not be able to attend the regularly scheduled meeting in August and questioned Council if they would like to change the date to that Tuesday or Wednesday.

Roy McGehee questioned if there was a problem with the trash truck. Sal Luciano stated that the men were manually throttling it up to compact the trash and it should be ready before trash day.

Mayor Harlowe questioned Council and Mr. Maus on their opinions of changing the meeting date. Mr. Maus stated that a public notice of the date change was all that would be required. ***William Thomas made a motion to change the regular scheduled Council Meeting from Monday, August 10, 2015 to Tuesday, August 11, 2015; Roy McGehee seconded the motion. Motion passed 6/0 with none voting in the negative.***

**Town Attorney's Report:** Jack Maus submitted a written report and had no additions.

**Standing Committee Reports:**

**Beautification/Anti-Litter Committee:** Tom Runnett reported that the Town looks good.

**Budget & Finance Committee:** William Thomas reported everything was good.

**Building Committee:** Michael Warlick had no report.

**Cemetery Committee:** Tom Runnett reported that the driveways look good. The maintenance men have been keeping up with the trash pickup along both sides of the road in front of the cemetery and it looks good. Sal Luciano stated the field was cut as well.

**Economic Development Committee:** Bernice Wilson-Kube had no report.

**Personnel Committee:** Tom Runnett had no report.

**Police & Legal Matters Committee:** Roy McGehee had no report.

**Streets Committee:** Michael Warlick reported that he received paperwork from VDOT that covered paved streets vs. graveled streets. These need to be labeled and a letter sent back to VDOT as to what we can and cannot do. Sal Luciano stated that we can request a quarter of a mile without a six year plan on certain roads. He also received a map from VDOT that indicated what streets are state maintained and which are not. Doswell Pierce stated that on Virginia Avenue between 4<sup>th</sup> & 5<sup>th</sup> Streets, there are tree limbs hanging out into the street. Sal Luciano stated that he would inform VDOT.

**Walton Park:** Roy McGehee had not report.

**Water & Sewer Committee:** Tom Runnett had no report.

**OLD BUSINESS:**

**ADA Park:** Previously discussed at the beginning of the meeting.

**Selling of Timber:** Tom Runnett stated that the section of Walton Park by the stable and down from the circle was included in the park, according to the recent survey. If that area were timbered, it would open up a considerable amount of space at Walton Park. We could then take the funds from the sale of the timber and put it back into the general fund. He also stated that the 23 acres off of Hancock Mill Road and the 23 acres off of Spring Road could be timbered as well, reserve \$200.00 per acre to have the State come back in and reforest. Mayor Harlowe stated that for the timbering to begin, Council needed to make a motion for the process to begin at Walton Park. Sal Luciano stated that he was unaware of timbering at Walton Park at this point, especially since we are in the process of working with Dr. Stanton-Chapman on the ADA Park. In doing this now, we would be changing the look of the Park and the developer for the ADA Park may want to keep some of the trees for shade purposes. A lengthy discussion entailed on this topic. ***Tom Runnett made a motion to have Virginia Avenue, between 3<sup>rd</sup> Street and 4<sup>th</sup> Street surveyed, paying no more than \$400.00; Bernice Wilson-Kube seconded the motion. Roll call was taken.***

***Doswell Pierce/YES***

***Tom Runnett/YES***

***Roy McGehee/YES***

***William Thomas/YES***

***Michael Warlick/YES***

***Bernice Wilson-Kube/YES***

***Motion passed 6/0 with none voting in the negative.***

***Michael Warlick made a motion to allow Mr. Dunivan to start cutting trees on the street right of ways that have been surveyed and marked; William Thomas seconded the motion. Roll call was taken.***

***Doswell Pierce/YES***

***Tom Runnett/YES***

***Roy McGehee/YES***

***William Thomas/YES***

***Michael Warlick/YES***

***Bernice Wilson-Kube/YES***

***Motion passed 6/0 with none voting in the negative.***

**NEW BUSINESS:**

**Dump Truck and Picking Up Personal Trash:** Sal Luciano stated that the Town allowed residents to use the dump truck for large trash pick-ups; we take the truck to their residence, they fill it up and we carry it to the county landfill. When the maintenance men get to the landfill, they have to empty the truck by hand, finding tires hidden under the trash, refrigerators, hot water heaters, etc. This has become tedious and time consuming as they have to go to different parts of the landfill to unload. Bernice Wilson-Kube stated that the dump truck was to be used only one (1) week a year, Beautification Week. William Thomas stated there needed to be regulations written up by the Town Manager and brought back to the Council Members for approval to address this problem.

**Date for Christmas Tree Lighting Ceremony – December 6, 2015:** Sal Luciano stated that he received a phone call from Mineral Baptist Church/Mineral Historical Society inquiring if we would be participating in the same program this year as we did last year. They decided the date of December 6, 2015 and would like to start making plans for this event if the date was approved by Council. Mayor Harlowe questioned Council if anyone opposed the date of December 6, 2015; all members were in agreement with the date.

Mayor Harlowe called for a motion to adjourn into Closed Session to discuss actual litigation. ***Michael Warlick made a motion to adjourn into closed session; Doswell Pierce seconded the motion. Motion passed 6/0 with none voting in the negative.***

***Mr. Maus authorized Council to adjourn into closed session to discuss actual litigation under Virginia Code Section 2.2-3711 A7.***

***Certification that only what was announced was discussed.***

***Doswell Pierce/YES***

***Tom Runnett/YES***

***William Thomas/YES***

***Pam Harlowe/YES***

***Michael Warlick/YES***

***Bernice Wilson-Kube/YES***

Mayor Harlowe called for a motion to adjourn the meeting. ***Bernice Wilson-Kube made a motion to adjourn the meeting; Tom Runnett seconded the motion. Motion passed 6/0 with none voting in the negative. Meeting adjourned.***

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***Pamela Harlowe, Mayor***

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***Ti-Lea Downing, Clerk***