



Town of Mineral
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Pam Harlowe, Mayor
Michael Warlick, Vice-Mayor
Tom Runnett
Bernice Wilson-Kube
Doswell Pierce
Roy McGehee
William Thomas
Salvatore Luciano, Town Manager
Ti-Lea Downing, Treasurer/Clerk
Andrea Erard, Town Attorney

Town Council meets for its regular session on the second Monday of each month at 7:00 p.m. Persons wishing to be heard or having an item to be placed on the agenda should make their request to the Clerk of Council by the final Monday of the month preceding the meeting.

Town of Mineral Council Meeting
November 13, 2017
7:00pm

COUNCIL MEMBERS:

Pam Harlowe, Mayor; Mike Warlick: Vice Mayor
Tom Runnett, Bernice Wilson Kube, Roy McGhee,
William Thomas, and Doswell Pierce

STAFF MEMBERS:

Sal Luciano; Town Manager, Patricia Vaughan,
Andrea Erard, Town Attorney

PUBLIC:

Ed Read, Debby Read, Joseph Haney with The
Central Virginian

Public Comments: Ed and Debby Read thanked the council for their time and generosity.

Adopt/Amend Agenda:

Motion to adopt agenda by Doswell Pierce, seconded by Roy McGhee, with all in favor.

Approval of the October 2017 Minutes: Two changes need to be made.

Motion to approve the October Minutes by Doswell Pierce, Seconded by Roy McGhee, with all in favor.

Approval of the November 2017 Bills to be Paid:

Motion to approve the November Bills by William Thomas, seconded by Mike Warlick, with all in favor.

Town Manager's Report: Sal shared that he received a thank you note from Louisa High School Leadership thanking the town for the support of the homecoming festivities. VDOT will be removing the turn lane in front of The Mexican Restaurant because of safety reasons, and that they will be working on painting the stripes in front of Mineral Express Lane in the future. Sal stated that he will follow up with VDOT regarding the stripes. The mayor had a question on the recreational grant, which is under old business. Mike brought up that some citizens have complained about the trash service driving in their yards and the damage to the properties. Sal shared that he has sent Updike some pictures of the damage that was done at the Recycling Center, and that he would get some pictures of the other properties and would follow up. The mayor stated that the maintenance men needed to collect the trash cans at the farmers market and store them till next season.

Town Attorney's Report: Andrea shared that she has meet with Mr. Morgan regarding his property. She shared that Mr. Morgan has filled new paper work, and with respect to the town's case, he has again requesting a jury trial and that Judge Sanner to remove himself from the case. She stated that the Judge refused to remove himself and that he also denied Mr. Morgan a jury trial. Andrea also shared the final copies of the grass ordinance and the farmer's market ordinance. Mr. Runnett had a question regarding the storage on Mr. Morgan's property and if a new notice can be sent about this. She stated that we can.

Standing Committee Reports:

Beautification/Anti-Litter Committee: Tommy shared that the park looks good, but the leaves need to be removed, and the trash cans at the Farmer's Market need to be stored for the winter. The Picnic tables to be checked for repairs/replacements and then stored up on the stage for the winter. Also water needs to be drained and turned off at Walton Park. Tex shared that the lights are being left on during the day and that it is easy to access the breaker boxes. The Mayor stated that a lock should be placed on the breaker boxes.

Budget & Finance Committee: Tex stated that the budget time is fast approaching and if a project needs to be added, now is the time.

Building Committee: Bernice Shared that there is interest in The Old Town Hall and that Sal has the gentlemen's phone number. Mike shared items that need to be taken care of before the new renters move in. He also shared that he thinks the bathrooms should be updated to ADA standards.

Motion to service the furnace by Tommy Runnett, seconded by Bernice Wilson Kube with all in favor.

Motion to upgrade one of The Old Town Hall's bathrooms to ADA compliance to not exceed \$2,000 and for the money to come from the General Maintenance Budget, by Mike Warlick, seconded by William Thomas, with all in favor, 6/0.

Cemetery Committee: Tommy stated that there needs to be a snow removal contract for the winter, and that he fine with the company that did it last year.

Economic Development Committee: Bernice Shared that she would like to get with the owners of the new Inn and do a ribbon cutting ceremony. The Mayor shared that it will be a little bit before the Inn will open.

Personnel Committee: No Report

Planning Commission: No Report

Police & Legal Matters Committee: No Report

Streets Committee: Mike turned in a list of repairs for VDOT. The leak at the fire department has been fixed. Mike shared that all the street signs are leaning and that they need attention, he also shared that VDOT signs are also leaning and need repair.

Walton Park: The mayor shared that she has gotten two phone calls this week about using the park and that the word is starting to get out.

Water & Sewer Committee: Tommy shared that he spoke with Pam, and that the information from the engineer has come in. Sal shared that the 4 inch waterline has been put in from the baseball field to the journey home.

OLD BUSINESS:

Recreational Access Grant Resolution: Sal shared that VDOT took the recreational access grant request before the CTB board and they requested that a resolution from

the town and the board of supervisors, and then they will take it before the board at the next meeting.

Motion to make the resolution by Bernice Wilson Kube, seconded by William Thomas, with all in favor.

Street Light Cost Estimate: Sal shared that himself and Tex drove around to check for dark areas in the town. They met with Virginia Dominion Power about this. Eight locations already have poles, and dominion power will charge \$15 per light and a monthly charge of \$73.06 for all eight lights. The two areas that do not have poles will require an estimate of \$5,400 to complete.

Motion to move forward with putting up all of the lights by Tex Pierce, seconded by William Thomas, with a 3/3 vote, tie was broken by the mayor with a no, motion not passed 3/3 with Doswell Pierce, William Thomas, & Mike Warlick voting no.

Motion made to approve lights being put on the existing poles for a cost of \$120.00 by William Thomas, seconded by Bernice Wilson Kube, with all in favor, 6/0.

Discussion of Old Trevilians School: The mayor shared that the school is now set on a permanent foundation and that Louis Loy has taken over as the teacher, and has programs planned.

Vote on Polling Location: Motion made to move polling location to the town hall building by William Thomas, seconded by Bernice Wilson Kube, with all in favor, motion passed 6/0.

NEW BUSINESS:

Mural: Motion to postpone the discussion of the mural for one month by Tommy Runnett, seconded by Mike Warlick, with all in favor.

Rate for Water Hook Up: Sal advised council that a rate for a water meter larger than $\frac{3}{4}$ inch has never been set. The Journey Home has requested a 1 inch meter; therefore Sal has suggested council set a rate for a large water meter. Town Attorney, Andrea Erard, advised council that a public hearing would need to occur prior to the rate being set. Discussion took place on what the Louisa County Water Authority charges for that water hook up and council decided to recommend a rate of \$8500.

Motion made to have a public hearing to set the water hook up rate for a 1 inch meter at \$8500 by Bernice Wilson Kube, seconded by William Thomas, with a 5/1 vote with Doswell Pierce voting no.

Journey Home Request Letter and Design Plan: Sal shared a picture of the design plan and the elevation of the property. There were no questions regarding this design plan. The Journey Home submitted a letter to Sal requesting the town wave the fee for the new 1 inch water hookup. The Town Attorney shared that the town could not waive the fee for the water hookup, but that they could do a donation in kind to the Journey Home. Sal advised that a rate would have to be set first for the 1 inch water hookup and advised council that the town would have to pay LCWA, \$4200 when we install the 1 inch water meter.

Motion to make a donation in kind to The Journey Home by William Thomas, seconded by Bernice Wilson Kube, Doswell Pierce made a motion to amend the motion to do a donation in kind minus the cost of the fees to be paid to The Louisa Water Authority, with all in favor, 6/0.

Closed Session:

Possible Purchase of Derelict Property:

Council was authorized to go into closed session pursuant to Virginia Code Section 2.2-37-11 a3, for the discussion of the possible purchase of derelict property because discussion in open meeting will adversely affect the bargaining position or negotiating strategy of The Town Council

Motion to go into closed session by Tommy Runnett, seconded by Bernice Wilson Kube, with all in favor

Certification that only what was announced was discussed.

Tommy Runnett/ yes

William Thomas/ yes

Roy McGhee/ yes

Doswell Pierce/ yes

Pam Harlowe/ yes

Michael Warlick/ yes

Motion to adjourn meeting by William Thomas, seconded by Mike Warlick, with all in favor.

