



Town of Mineral
Post Office Box 316
312 Mineral Avenue
Mineral, VA 23117
Phone 540-894-5100 Fax 540-894-4446
www.townofmineral.com email: mineral@louisiana.net

Pam Harlowe, Mayor
Michael Warlick, Vice-Mayor
Tom Runnett
Bernice Wilson-Kube
Doswell Pierce
Roy McGehee
William Thomas
Salvatore Luciano, Town Manager
Ti-Lea Downing, Treasurer/Clerk
Andrea Erard, Town Attorney

Town Council meets for its regular session on the second Monday of each month at 7:00 p.m. Persons wishing to be heard or having an item to be placed on the agenda should make their request to the Clerk of Council by the final Monday of the month preceding the meeting.

Town of Mineral Council Meeting
Monday, February 12, 2018
7:00pm

COUNCIL MEMBERS:

Pam Harlowe, Mayor; Mike Warlick: Vice Mayor
Tom Runnett, Roy McGhee, William Thomas, and
Doswell Pierce

Absent: Bernice Wilson Kube

STAFF MEMBERS:

Sal Luciano; Town Manager, Ti-Lea Downing;
Treasurer/Clerk, Andrea Erard, Town Attorney

PUBLIC:

No Public

Public Comments: No Comments

Adopt/Amend Agenda: Move bathroom repairs and water system to closed session, and table discussion on purchase of tractor for 30 days.

Tommy Runnett made a motion to approve the agenda as amended, seconded by William Thomas, with all in favor.

Approval of the January 9, 2018 Minutes: Tommy Runnett made a motion to approve the January minutes, seconded by William Thomas, with all in favor.

Approval of the March 2018 Bills to be Paid: William Thomas made a motion to approve the February bills, seconded by Roy McGhee, with all in favor.

Town Manager's Report: Sal shared that his written report was submitted. He also shared that Rick will be returning to work on Thursday February 15th and will be on light duty, the fire hydrant next to Dr. Thomas's house has been ordered and will arrive next week.

Town Attorney's Report: No Report

Standing Committee Reports:

Beautification/Anti-Litter Committee: Tommy shared that maintenance has cleaned up at the cemetery, the snowflakes have been taken down and put in storage.

Budget & Finance Committee: Will be discussed in new business

Building Committee: Mike shared that there will be discussion on improvements to the Old Town Hall during closed session.

Cemetery Committee: No Report

Economic Development Committee: No report

Planning Commission Updates: Tommy shared that the Planning Commission is set to have a public hearing on February 20th for the 5 Year Comprehensive Plan and Pool Ordinances.

Personnel Committee: Senior Maintenance worker will be returning

Police & Legal Matters Committee: No Report

Streets Committee: Mike shared that he has turned in a list of pot holes to Town Hall that need to be repaired. He shared his concern about 5th street and the turning lane. He shared that VDOT didn't see that there would be a problem moving the line over, and that VDOT would come out to take a look at it.

Walton Park: Tommy shared that applications have come in from Parks and Rec to use the park for Finally Fridays. Pam shared that areas of the park have been washed out quite a bit. Sal shared that he felt that we should hold off on working on the washed out areas until the Recreational Access Grant has completed the roadway through Walton Park.

Water & Sewer Committee: This will be discussed later on the agenda.

OLD BUSINESS:

Tractor Prices: Discussion on the purchase of a new tractor will be tabled for 30 days.

Sale of Trash Truck: Sal shared that at the last meeting council decided to place the trash truck for sale on an online auction company. He shared that Tom's Trucking is interested in purchasing the trash truck for \$16,000. Discussion followed on letting Tom's Trucking purchase the trash truck at \$16,000.

Tommy Runnett made a motion to accept \$16,000 from Tom's Trucking for the purchase of the trash truck, seconded by William Thomas, with all in favor.

NEW BUSINESS:

New Insurance Rates: Discussion followed on the increase in insurance rates and the increase that the town will pay and that the employees will pay.

Tommy Runnett made a motion to keep the current insurance plan; Key advantage expanded, seconded by William Thomas, with all in favor.

Transfer Funds for Water System Bills: Tex shared that a report was received from the engineering study. A total of \$5970.00 needs to be moved from the escrow account to the general fund to pay for half of the engineering study. He also shared that \$10,000 needs to be moved from waste water treatment to water purchase, and \$9,000 needs to be moved from the waste water treatment to the repair/maintenance account to cover the expenses from the water leaks and to pay for Louisa Water Authority for the \$15,000 of water purchased, and move \$7,000 from escrow water and sewer to water repairs and maintenance.

Tommy Runnett made a motion to move the \$5970 to water escrow, \$10,000 to water purchase, \$9,000 to the repair/maintenance account, and \$7,000 to water repair/maintenance, seconded by William Thomas, with all in favor.

Motion to go into closed session by Tommy Runnett, seconded by William Thomas, with all in favor, pursuant to Va. Code section 2.2-3711(A)(7) for consultation with legal counsel and briefings by staff members pertaining to actual litigation, because such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body-Town of Mineral v. Morgan and Morgan v. Town of Mineral;

And pursuant to Va. Code section 2.2-3711 (A)(3) for the discussion or consideration of the disposition of publicly held real estate property because discussion in an open

meeting would adversely affect the bargaining position or negotiating strategy of the public body-town water system;

And pursuant to Va. Code section 2.2-3711 (A)(29) for the discussion of the award of a public contract involving the expenditure of public funds, and discussion of the terms or scope of such contract because discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body-ice cream shop repair

Motion to come back into open session by William Thomas, seconded by Tommy Runnett, with all in favor.

Certification that only what was announced was discussed.

Tommy Runnett/ yes

William Thomas/ yes

Roy McGhee/ yes

Doswell Pierce/ yes

Pam Harlowe/ yes

Michael Warlick/ yes

Motion to adjourn meeting by Tommy Runnett, seconded by Roy McGhee, with all in favor.