



Town of Mineral  
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Pam Harlowe, Mayor  
Michael Warlick, Vice-Mayor  
Tom Runnett  
Bernice Wilson-Kube  
Doswell Pierce  
Roy McGehee  
William Thomas  
Salvatore Luciano, Town Manager  
Ti-Lea Downing, Treasurer/Clerk  
Andrea Erard, Town Attorney

Town Council meets for its regular session on the second Monday of each month at 7:00 p.m. Persons wishing to be heard or having an item to be placed on the agenda should make their request to the Clerk of Council by the final Monday of the month preceding the meeting.

Town of Mineral Council Meeting  
Monday May 14, 2018  
7:00pm

**COUNCIL MEMBERS:** Pam Harlowe, Mayor; Mike Warlick, Vice Mayor; Tom Runnett, Roy McGhee, Doswell Pierce and William Thomas

**ABSENT:** Bernice Wilson-Kube & Sal Luciano; Town Manager

**STAFF MEMBERS:** Ti-Lea Downing; Treasurer/Clerk, Andrea Erard Town Attorney

**PUBLIC:** Ed Jarvis, Duane Adams, Joseph Haney with the Central Virginian

**Public Comments:** Ed Jarvis came before to speak about the proposed purchase of the land next door. He questioned if there was a planned use for the property. As a citizen he is concerned about the purchase and the use of the property once purchased. He also has concerns about the tax rate increase. It is concerning to him that the Planning Commission was not notified about any of the items he has referenced.

**Adopt/Amend Agenda:**

*Michael Warlick made a motion to approve the agenda as presented, seconded by Tom Runnett motion passed with all in favor.*

**Approval of the April 2018 Minutes:** *William Thomas made a motion to approve the April minutes as amended, seconded by Roy McGehee, motion passed with Tex Pierce abstaining due to his absence at the April Meeting.*

**Approval of the May 2018 Bills to be Paid:** *William Thomas made a motion to approve the May bills, seconded by Michael Warlick motion passed with all in favor.*

**Town Manager's Report:** Sal Luciano had provided a written report.

**Town Attorney's Report:** Prepared a contract for the purchase of the property next door.

**Standing Committee Reports:**

**Beautification/Anti-Litter Committee:** Tommy reported that the beautification festival went well and the farmer's market has been well attended since the season began.

**Budget & Finance Committee:** Tex Pierce reported that there is no money in the current budget to buy that property as decided at the last meeting. The \$53,000 has now been added into the new upcoming budget. This will be heard at a public hearing next month.

The Mayor requested that \$600 a year be added to the budget for a \$50.00 monthly gas reimbursement for herself.

**William Thomas made a motion to add \$50.00 a month gas reimbursement for the Town Mayor to the 2018/2019 budget. Tom Runnett seconded, motion passed 4/1 with Tex Pierce voting in the negative.**

**Building Committee:** Michael Warlick reported that there are few punch list items that need to be completed as part of the bathroom renovations at the old town office. Michael Warlick also voiced concern about the state of the hardwood floors and indicated that the Council may want to consider having them repaired.

**Cemetery Committee:** Tom Runnett reported the maintenance staff has cleaned up a large amount of items at the cemetery. William Thomas received a complaint about the grass not being cut.

**Economic Development Committee:** No report

**Personnel Committee:** No report

**Planning Commission Updates:** No report

**Police: no reports**

**Streets Committee:** No reports

**Walton Park:** Tom Runnett stated that he was going to ask the police to step up the patrols at the park due to unauthorized use of the facilities.

**Water & Sewer Committee:** It was reported that well #4 is not producing as much water as it has been. The maintenance company is scheduled to come out to evaluate the situation and proceed with cleaning the well.

**OLD BUSINESS:**

**Budget and Tax rate special meetings:**

There will be a special meeting at 6:30 p.m. at the June meeting for the tax assessment increase. Then at 7:00 p.m. there will be a public hearing on the budget. The special hearing for the adoption of the budget has been scheduled for June 25, 2018.

*William Thomas made a motion to have a meeting on June 25, 2018 made by William Thomas, Tex Pierce seconded the motion. Motion passed with all voting in favor. by.*

*William Thomas made a motion to authorize the Town Mayor to sign the contract for the purchase of the neighboring building with stipulations that the closing date will be after July 1<sup>st</sup>. Tom Runnett seconded the motion. Motion passed 4/1 with Tex Pierce voting in the negative*

**Adjourn**

*Motion to adjourn meeting by Roy McGehee, seconded by Tom Runnett , motion passed with all in favor*